

CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE

**DATE:** March 12, 2025

**TO:** Honorable Board of Public Works Commissioners  
c/o Elyse Matson, Executive Officer  
200 North Spring Street, Room 361  
Mail Stop 465

**FROM:**  for  
Keith Mozee  
Executive Director and General Manager  
Bureau of Street Services

**SUBJECT: SIDEWALK & TRANSIT AMENITIES PROGRAM (STAP) CONTRACT NO. C-141478; URBAN TRANSIT AMENITIES SECTION (UTA) QUARTERLY UPDATE**

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In reference to the City of Los Angeles' Sidewalk and Transit Amenities Program (STAP) Contract No. C-141478, please be advised that the Bureau of Street Services (StreetsLA) is pleased to provide the following quarterly report.

### Summary Overview

Since StreetsLA provide its last oral status of report on STAP to the Board of Public Works Commissioners on December 20, 2024, STAP's contractor Tranzito-Vector, LLC (TV) and StreetsLA have continued to meet several times a week to coordinate the various operational and implementation tasks for STAP including but not limited to planning activities, design of Program Elements, development of software and related technologies necessary to manage, report on, and implement the program, inter-agency coordination, community outreach, standard day to day maintenance activities, addressing noted site challenges, addressing removal and relocation requests, facilitating public service announcements, procuring and managing Capital funding sources, and tracking both financial and operational Program performance. In addition, StreetsLA continues to manage and respond to requests and transactions from Council Offices for the Street Furniture Revenue Fund (43D) and manage the City's Bus Bench and On-Street Public Toilet Programs.

Within the past quarter, TV continued with its efforts to install new foundations, conduits, and reconstruct sidewalks to facilitate the future installation of our new bus shelters. To date, **99 bus stops have been reconstructed** (+ 18 since December) to install new foundations and conduit needed to facilitate new bus shelter installations and ensure the bus landing areas are compliant with state and federal accessibility codes, **1 location are presently under construction** (+12) for the same purposes, and an additional 71 locations are scheduled for reconstruction (+38) moving into January 2025. **A total of 78 new bus shelters have been installed as of December 11, 2024** (+35).

TV continues its efforts to prepare both site construction plans for ADA compliance as well as to properly site the new bus shelters, and co-location plans to facilitate the provision of electrical service to the new STAP shelters. TV site construction plans are reviewed and accepted by StreetsLA - Urban Transit Amenities (UTA) section staff; electrical colocation plans are initially

reviewed and accepted by Bureau of Street Lighting (BSL) engineering staff followed by Department of Water and Power (DWP) review and acceptance, with a secondary final review and acceptance by BSL staff.

Property owner notifications are mailed several weeks prior to construction to the owners of properties adjacent to planned construction sites; at least a week in advance preconstruction meetings are conducted by TV with StreetsLA, Bureau of Contract Administration (BCA), and transit operators; construction notices are hand delivered to properties and businesses in the immediate area of the STAP construction site. Once construction is initiated, BCA performs construction inspections for quality assurance, while site observation and monitoring is performed by StreetsLA - UTA staff; TV is responsible for construction management throughout the entire process. Depending upon site conditions, additional work is occasionally requested of and performed by the Bureau of Engineering's (BOE) Geotechnical Engineering staff and Department of General Services Soils Testing lab to assist with resolving soil compaction challenges; StreetsLA Urban Forestry Division (UFD) staff are similarly consulted with when existing street trees require root or crown pruning guidance and permits.

Post-construction activities include staging and commissioning the digital components of the new bus shelter and preparation of as-built site drawings by TV, review and acceptance of as-built drawings by StreetsLA – UTA, and indexing and archival of as-built drawings within BOE's records vault. StreetsLA is especially thankful and appreciative of the continued assistance and efforts provided by our sister City agencies, especially DWP, BSL, BCA, BOE, LASAN, LADOT, UFD and I&ED staff.

### **Program Highlights – December 21, 2024 through March 11, 2025**

- Jan 8 Meeting with U.S. DOT – Build America Bureau, Mayor, CAO, StreetsLA & Tranzito-Vector to explore the requirements and possibility of the City/STAP qualifying for a Federal TIFIA loan to furnish STAP with funding necessary to cover portions of the remaining capital needed to fully implement STAP.
- Jan 13 Meeting with Metro, Bureau of Engineering, Bureau of Street Lighting, and StreetsLA/STAP to initiate the coordination of Metro's planned North San Fernando Valley Bus Bulb/Bus Stop Improvement Project for 82 bus stops that will commence construction in early 2026
- Jan 23 Follow-up discussion with CAO regarding the possible pursuit of a Federal TIFIA loan for STAP.
- Jan 31 Receipt of Tranzito-Vector's Q4 revenue share in the amount of \$2,931,081.37. The entire amount was deposited into Fund 43D to meet STAP's obligation to furnish that fund with \$3.160 million for the 2025 Program Year.
- Feb 11 Briefing with CD-14 regarding STAP and initiation of monthly briefings with CAO regarding STAP finances
- Feb 12 Briefing with CD-10 regarding STAP
- Feb 21 Board of Public Works adopts and permits STAP's Year 3 (2025) list of proposed, candidate installation sites
- Feb 28 STAP Community Outreach in West Adams/University Park communities along the route of CicLavia event being conducted in those communities

Mar 4 Coordination meeting with Bureau of Street Lighting to discuss transfer of funds necessary to repair damaged circuits servicing STAP bus shelters

### **STAP Challenges**

- Inability to fill vacant authorized positions due to the lengthy hiring process
- Need for additional position authorities necessary to implement STAP including positions within StreetsLA and sister Bureaus of Street Lighting (BSL) and Contract Administration (BCA); lack of needed staff within the Bureau of Street Lighting to increase plan review capabilities commensurate with the needs of STAP continues to adversely affect STAP's ability to construct more than one or two sites per week instead of the 6 to 10 sites per week needed to install up to 280 new bus shelters in the current fiscal year
- Need for remaining Capital Expense funding to fully implement program; estimated shortfall is approximately \$200 million
- New BSL policy limiting the locations where STAP digital shelters may be connected to existing BSL lighting circuits. Procuring a new service point for power from DWP may take upwards of 6 to 12+ months per site and cost tens of thousands of additional dollars for each new service point which is an unanticipated expense for STAP. BSL's newly enacted policy is affecting STAP both financially and time-wise. The new policy has forced STAP and TV to deviate from its original plan to initially install all digital shelters in the first 2 to 3 years of the Program and switch to installing new bus shelters with static (paper) advertising displays. The change in roll-out plans from installing digital shelters initially to installing static shelters will significantly diminish anticipated Program revenues for the next 5 to 10 years.
- CPRA requests requiring StreetsLA - UTA section staff to divert away from STAP work efforts
- Various existing furniture locations occupied by unhoused individuals
- On-going negotiations between TV and OUTFRONT Decaux Street Furniture regarding the fair market value of existing Street Furniture
- Additional outstanding end of contract items with OUTFRONT Decaux Street Furniture awaiting final resolution including Possessory Interest Taxes assessed by the County
- Resolution of challenges against Board/Council adopted STAP CEQA Mitigated Negative Declaration Study for STAP further delayed until early 2025.

### **STAP Dashboard**

(see following pages)

### SITE PLANNING - SITES/SHELTERS

REQUESTS  
**1,071**

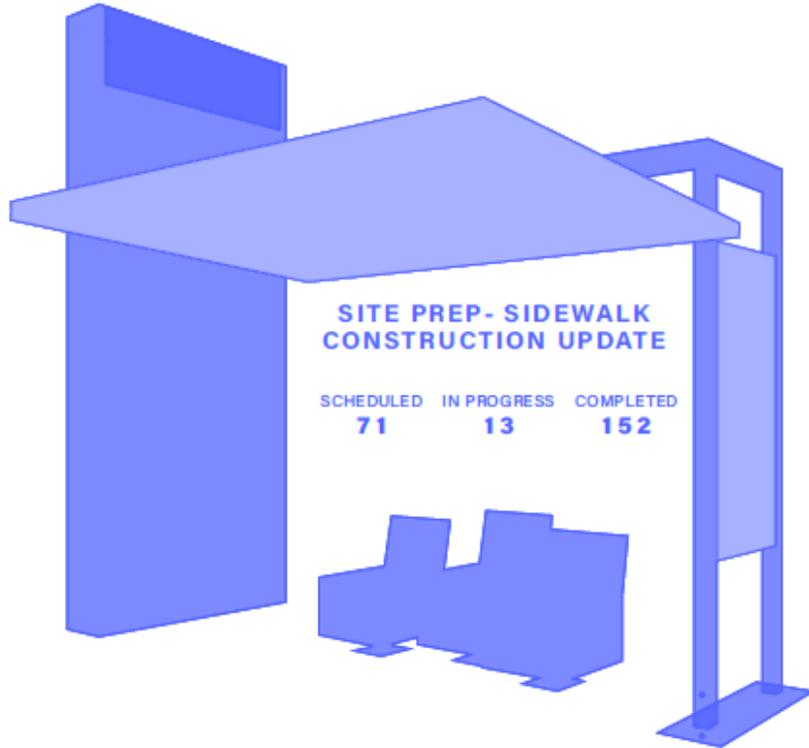
STREETSLA  
PROPOSED  
**3,187**

COUNCIL  
ACCEPTED  
**3,187**

BPW  
PERMITTED  
**3,187**

SITE PLANS  
ACCEPTED  
**219**

CO-LOCATION  
PLANS ACCEPTED  
**202**



### SIDEWALK CONSTRUCTION ANNUAL GOAL (280 SITES)



### PERFORMANCE OVERVIEW

MAINTENANCE REQUESTS  
**15,248**

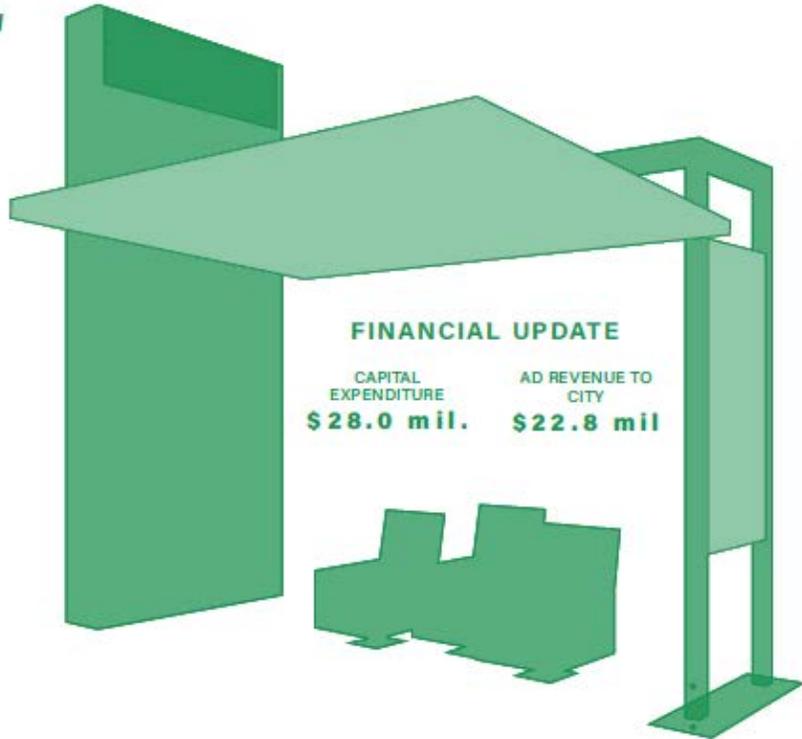
TONS OF LITTER REMOVED  
**523**

TOTAL PSA CAMPAIGNS  
**24**

DIGITAL PSAs POSTED  
**50**

STATIC PSAs POSTED  
**3,305**

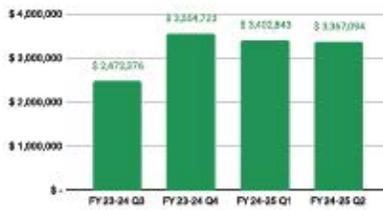
AD FACES POSTED  
**63,353**



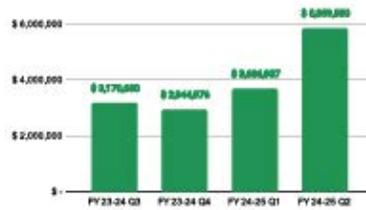
### FINANCIAL UPDATE

CAPITAL EXPENDITURE **\$28.0 mil.**      AD REVENUE TO CITY **\$22.8 mil.**

### ADVERTISEMENT REVENUE



### STAP EXPENDITURES



### STAP PROGRAM CASHFLOW

