

BOARD OF PUBLIC WORKS

Council Districts: ALL

January 23, 2025

HONORABLE MEMBERS OF THE BOARD OF PUBLIC WORKS

**PUBLIC WORKS TRUST FUND (PWTF) LOAN AUTHORIZATION (\$750,000) FOR
STATE OF CALIFORNIA GOVERNOR'S OFFICE OF LAND USE AND CLIMATE
INNOVATION (LCI) EXTREME HEAT AND COMMUNITY RESILIENCE PROGRAM
(EHCRP)**

On July 2, 2024, the City Council approved the Board of Public Works (BPW), Climate Emergency Mobilization Office (CEMO) to apply for funding from the State of California Governor's Office of Land Use and Climate Innovation (LCI, *formerly OPR*)'s Integrated Climate Adaptation and Resiliency Program's (ICARP) Extreme Heat and Community Resilience Program (EHCRP) (C.F. No. 21-1015-S10). CEMO applied for this grant opportunity on May 6, 2024, in advance of the deadline.

RECOMMENDATIONS

In anticipation of receiving this grant award, and potentially starting work before the end of the current fiscal year, CEMO is requesting Board of Public Works (Board) authorization, subject to the Mayor and City Council approval, for the following:

1. AUTHORIZE a \$750,000 loan from the Public Works Trust Fund (Fund 834/Dept. 50), to provide cash flow and implement the "City of Los Angeles' first Heat Action and Resilience Plan (HARP)" in the Board of Public Works, and to be repaid from reimbursements received from the State; and,
2. AUTHORIZE the Board of Public Works, Director of Accounting, to transfer \$750,000 from available funds within the Public Works Trust Fund, Fund 834, Dept. 50 to the Board of Public Works, Fund 100, Department 74, Balance Sheet Account 2360 titled Advance from Other Funds, and increase appropriations by up to \$750,000 within the Board's Contractual Services account (003040) once a formal award letter and grant agreement are received and approved by Council; and,
3. AUTHORIZE the receipt of State grant funds from the State of California Governor's Office of Land Use and Climate Innovation to be deposited into the Board of Public

Works, Fund 100, Department 74, Revenue Source Code 5427, Reimbursements from Grants, and repay outstanding loan receivable, Balance Sheet Account 1370, Advance to Other Funds within the Public Works Trust Fund (Fund 834/Dept. 50) until full repayment is received, with final payment expected no later than June 30, 2027.

TRANSMITTALS

1. CAO Report Dated 4-17-24 on CF 21-1015-S10
2. Council Action Approval Dated 7-2-24 on CF 21-1015-S10

DISCUSSION

The Extreme Heat and Community Resilience Program funds and supports local, regional, and tribal efforts to reduce the impacts of extreme heat, while coordinating with the State's efforts to address extreme heat and the urban heat island effect. The Program also drives the State's work to implement California's Extreme Heat Action Plan, a comprehensive, coordinated effort across State agencies and local municipalities to advance equity, including reducing the economic and health disparities exacerbated by extreme heat. This program will also address historic underinvestment by embedding equity into the planning and implementation process including by encouraging communities to equitably plan for extreme heat events by centering the needs of community members most vulnerable to extreme heat.

CEMO's Heat Action and Resilience Plan (HARP) will be a community co-designed blueprint for the City and many regional cities. Los Angeles seeks to be the first city in California to have a Heat Action Plan. The HARP aims to eliminate preventable heat-related deaths and injuries in alignment with the core values of the State's plan, namely reducing health disparities, job creation, and multi-linguistic access. This model plan envisions healthy, thriving, heat-resilient communities and zero heat-related deaths. CEMO's Co-Applicant is the Community-Based Organization (CBO) Visión y Compromiso, who will lead the co-design of workshops, surveys, outreach, and educational materials with trusted partner networks. CEMO and Visión y Compromiso will establish a Community Advisory Committee (CAC) to represent the most heat-impacted areas (utilizing UCLA Heat Maps) along with a City Steering Committee (CSC) representing the City Departments with key heat mitigation roles in our stakeholder engagement efforts. This plan will also identify and map an inclusive community Heat Resilience and Resource Center Network and a community heat-health educator workforce. The HARP will strive to accelerate equitable investments to counteract heat and climate risks and exposures in the most vulnerable communities and bolster community resilience with City and State resources, services,

and infrastructure to create thriving communities long after the plan is completed, with embedded long-term civic oversight through the CAC.

The following are the tasks and phases outlined in the grant proposal, and will be instrumental to the HARP's completion and project success (subject to revision in actual grant agreement):

Task 1: Project Initiation: Set up City Steering Committee (CSC), Set up Community Advisory Committee (CAC), Develop Decision-Making Structure and Work Plan, Onboard Technical Consultant, Co-Design Community Engagement Process, Finalize Community Engagement Plan, Curate Heat Safety Curriculum.

Task 2: Engagement: Launch and Execute HARP CAC and CSC, Execute community co-designed public awareness Surveys, Focus Groups, and Workshops with/for frontline communities, Execute Peer-to-Peer Workshops.

Task 3: Plan Alignment: Qualitative Data Analysis from Surveys, Focus Groups, Polls, and Workshops, Compile and analyze Heat Risk Mapping, Align and Integrate with City plans, Draft Plan, Launch Initial Heat Dashboard.

Task 4: Process Evaluation: Evaluation and Analysis of Data from Engagement, Produce Process Report.

Task 5: Plan Completion: Share Final Draft with CAC, Publish Final Draft, Share Final Draft in Workshops, Collect Data, Finalize Changes, Produce Final Plan, Submit Final Plan for City Council Adoption, Distribute Adopted Plan and Dashboard to Public.

Also, as far as implementation, as per Track E of the future Heat Action and Resilience Plan, annual metrics will be tracked over a three (3) year period indefinitely through a platform created in Track E of the HARP. The results of the tracking will be made available to the public via an online dashboard and an annual distribution strategy. This will be expanded upon in a future grant agreement.

The proceeds from this grant program will be received on a reimbursement basis; therefore, CEMO is requesting a loan from the Public Works Trust Fund (PWTF) No. 834 in the amount of \$750,000 to provide front funding for "The City of Los Angeles' first Heat Action and Resilience Plan (HARP)" associated with the LCI ICARP EHCRP Grant Program. The proposed PWTF loan will provide general fund relief and allow BPW to implement and encumber funds as swiftly as possible to minimize impact to service deployment and job recruitment and placement.

The distribution should be allocated across three (3) separate fiscal years in order to ensure completion, and the first distribution should be authorized for \$100,000 before the end of Fiscal Year 24-25 in order to get the project started as soon as possible following Council approvals and agreed upon start-date.

Please see table below for anticipated allocations, both by fiscal year and by entity.

	Task 1: Project Initiation <i>Anticipated Project Start: Apr 25/Mo.1</i>	Task 2: Engagement Task 3: Plan Alignment	Task 4: Process Evaluation Task 5: Plan Completion <i>Anticipated Project End: Apr 27/Mo.24</i>		
<i>Grant Months, on Two-Year Timeline</i>	<i>Mos. 1-3</i>	<i>Mos. 4-15</i>	<i>Mos. 16-24</i>		
	FY 24-25	FY 25-26	FY 26-27	Sub-totals by Entity	Entity
Co-Applicant, Visión y Compromiso (VyC)	\$80,000	\$110,000	\$31,000	\$221,000	VyC
CBO/CAC Contributors - TBD	\$20,000	\$120,000	\$79,000	\$219,000	<i>tbd</i>
Technical Consultant (TBD)	\$0	\$200,000	\$10,000	\$210,000	<i>tbd</i>
City Administrative Costs	\$0	\$80,000	\$20,000	\$100,000	City
Subtotals by FY	\$100,000	\$510,000	\$140,000	\$750,000	

Disbursement Requested Narrative

\$100,000 for FY 24-25 by no later than April 2025 (Estimated Grant Start Date)
CBO Lead Partner/Co-Applicant (\$80K) and early CAC contributors (\$20K)

\$510,000 for FY 25-26 Co-Applicant (\$110K), Technical Consultant (\$200K), other CBO/CAC partners (\$120,000), (\$80K) City Indirect, Translation, City-coordinated engagement activities

\$140,000 for FY 26-27 For paying Co-Applicant (\$31K), Technical Consultant (\$10K), and other CBO partners (\$79,000) (\$20K) for City printing, Admin

Total Distributions by Entity

Co-Applicant	\$221,000
Technical Consultant	\$210,000
CBO/CAC Contributors	\$219,000 <i>(including administering focus groups, surveys, led by CBO partners)</i>
City	\$100,000 <i>(13% of the budget will be allocated for City-coordinated engagement material printing, supplies, publishing, translation and interpretation activities, and for indirect administrative costs to cover grant administration, personnel costs, and operating expenses.)</i>

PROGRAM ADMINISTRATION

The Climate Emergency Mobilization Office (CEMO), an office of the Board of Public Works, is designated as the City's fiscal and administrative lead for this grant program and referenced as BPW-CEMO in the grant application. BPW-CEMO will be responsible for adhering to the grant reporting requirements, including the submission of quarterly and annual reports on expenditures and program metrics.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. The Public Works Trust Fund (PWTF) will provide the \$750,000 loan to front-fund the Extreme Heat and Community Resilience Program (EHCRP). Loan repayment will be made as reimbursements from the State of CA Governor's Office of Land Use and Climate Innovation (LCI) are received on a quarterly basis. As of December 31, 2024, loans in the PWTF had a total outstanding balance of \$63.95 million. Not included in this amount are approved loans pending disbursement in the amount of approximately \$2.17 million. This brings the total of the balance from outstanding loans and those approved loans pending disbursement to \$66.12 million. Total deposits in the PWTF, as of December 31, 2024, were approximately \$164.50 million. This equates to a 40.20% loan-to-balance ratio (LTBR).

Once the additional loan in the amount of \$750K is added to the PWTF for the purposes of front funding this grant program, the outstanding loan balance will increase to approximately \$66.87 million, equating to a 40.65% LTBR (an increase of only 0.45% LTBR). The Board's LTBR target is at or below 25% but not to exceed 30%. However, the Board reserves the right to change the maximum threshold at its discretion. Funds will be disbursed and transferred from the PWTF No. 834, Dept. 50 to the General Fund, Fund 100, Dept. 74, Various Appropriation Accounts as described in Recommendation 2 of this report. If awarded, reimbursements are anticipated from the State of CA Governor's Office of Land Use and Climate Innovation (LCI) on a quarterly basis. The Board of Public Works expects full repayment of this loan by no later than June 30, 2027.


Respectfully submitted,



MARTA SEGURA, M.P.H.
CEMO Director and Chief Heat Officer
Board of Public Works
Date: 1/23/2025

REVIEWED AND APPROVED BY:

TJ KNIGHT
Acting Executive Officer (or Designee)
Board of Public Works
Date: TJ Knight 1/23/2025



MIGUEL DE LA PEÑA
Director, Office of Accounting
Board of Public Works
Date: 1/23/2025

For questions related to this report and the grant narrative, please contact CEMO Director Marta Segura, who oversees the grant proposal: marta.segura@lacity.org

TJK:MDP:MS:/ac

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 17, 2024

CAO File No. 0130-02156-0000

Council File No. 21-1015

Council District: ALL

To: Budget and Finance Committee

From: *Yolanda Chaniz*
for Matthew W. Szabo, City Administrative Officer

Subject: **FEDERAL AND STATE GRANT APPLICATIONS: AUTHORITY TO APPLY FOR THE CALIFORNIA GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR), INTEGRATED CLIMATE ADAPTATION AND RESILIENCY PROGRAM (ICARP) – EXTREME HEATING AND COMMUNITY RESILIENCY PROGRAM (EHCRP) ROUND 1 – FY 2023-24**

RECOMMENDATIONS

That the Council, subject to approval of the Mayor:

1. Authorize the General Manager of the Department of Recreation and Parks (RAP) and the Director of the Public Works (PW) Board or designees to prepare and submit grant applications for the California Governor's Office of Planning and Research (OPR), Integrated Climate Adaptation and Resiliency Program (ICARP), Extreme Heating and Community Resiliency Program (EHCRP) Round 1– FY 2023-24; and,
2. Instruct the RAP General Manager and the Director of the PW Board or designees, if the City is awarded the grants, to request authority to accept the grant awards and to request approval for any related actions to implement the grant awards.

SUMMARY

On January 29, 2024, the California Governor's Office of Planning and Research, Integrated Climate Adaptation and Resiliency Program (ICARP) released a notice of funding availability for the Extreme Heat and Community Resilience Program (EHCRP) Round 1 – FY 2023-24. The EHCRP will provide funding for planning and implementation projects to reduce the impacts of extreme heat and to build community resilience and/or frameworks for change and investment in local, regional, and tribal projects for strengthening communities that are vulnerable to heat, climate hazards, and adverse effects. The grant submission due date is April 24, 2024 and awards will be announced in the summer of 2024. The performance period is 30 months. There is no matching fund requirement or additional restrictions such as a limitation to the number of application submissions per entity.

The OPR will provide funding of up to \$20 million for the EHCRP Round 1 FY 2023-24 under the following categories:

Type	Description	Funding and Award Range
Planning - Small	<ul style="list-style-type: none"> Capacity building Pre-planning activities Project development and small-scale planning 	<p>Total of \$3 million available</p> <p>Award Range \$100,000 - \$250,000</p>
Planning - Large	<ul style="list-style-type: none"> Create or amend comprehensive local heat action plan Amend, update integrate, align or prepare one or more regional, local, or tribal planning documents to address extreme heat Conduct studies Demonstrate projects 	<p>Total of \$5 million available</p> <p>Award Range \$300,000 - \$750,000</p>
Implementation - Small	<p>Track A: build public awareness and notification</p> <p>Track B: Strengthen community services and response</p> <p>Track C: Increase resilience of the built environment</p> <p>Track D: Utilize nature-based solutions</p>	<p>Total of \$3 million available</p> <p>Award Range \$100,000 - \$450,000</p>
Implementation - Large	<p>Track A: build public awareness and notification</p> <p>Track B: Strengthen community services and response</p> <p>Track C: Increase resilience of the built environment</p> <p>Track D: Utilize nature-based solutions</p>	<p>Total of \$9 million available</p> <p>Award Range \$500,000 - \$4 million</p>

Proposed Project Submissions

This Office received project proposals from the Department of Recreation and Parks (RAP) and the Board of Public Works, Climate Emergency Mobilization Office (CEMO) for the EHCRP Round 1 –FY 2023-24 as detailed in the chart below. Additional information is provided in the Attachment.

Recreation and Parks Department (RAP)

EHCRP Grant Application Category and Track: Implementation – Large

- Track C – Increase resilience of the built environment
- Track D – Utilize nature-based solutions

Proposed City Project Submission: Costello Pool and Bathhouse Replacement Project

Proposed Grant Funding: \$4,000,000

Board of Public Works, Climate Emergency Mobilization Office (CEMO)

EHCRP Grant Application Category: Planning - Large

Proposed City Project Submission: Heat Action Resilience Plan, City of LA

Proposed Grant Funding: \$750,000

Other Criteria

The EHCRP Round 1 – FY 2023-24 requires partnerships and community engagement. Applicants seeking large implementation and large planning grants should apply with a community-based non-profit organization (CBO) or coalition co-applicant.

RAP will identify a CBO subsequent to the application submission as allowable per the grant guidelines. CEMO has identified a CBO and co-applicant, Vision y Compromiso, to co-design the public engagement process, distribution of outreach materials, and serve as a Community Advisory Committee member.

Required Approval to Accept Award

In accordance with Los Angeles Administrative Code Section 14.6(a), all departments are required to seek Mayor and Council approval before accepting and receiving a grant award. It is therefore recommended that RAP and CEMO report back to the Mayor and Council upon award notification to request authority to accept and receive the grant award and confirm there is no additional General Fund impact.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will not result in a General Fund impact. No matching funds are required for the EHCRP Round 1 FY 2023-2024. However, upon notification of a grant award, a reassessment on the General Fund impact should be completed as it relates to either lower than requested grant award amounts, verification of local match requirements, or front-funding for grants on a reimbursement basis.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies.

Attachment: Proposed Grant Project

ATTACHMENT – PROPOSED GRANT PROJECTS

Grantor: California OPR, Integrated Climate Adaptation and Resiliency Program (ICARP)
 Grant: Extreme Heating and Community Resiliency Program (EHCRP) Round 1 – FY 2023-24
 Award Date: Summer 2024
 Performance Period: Up to 30 months

Lead Department	(CD) Project Name	EHCRP Grant Project Description	Total Project Budget	Total Grant Request	Other Funding	Planned Completion Date
Department of Recreation and Parks (RAP)	Costello Pool and Bathhouse Replacement Project	<p>Demolition and reconstruction of existing swimming pool, pool deck, supporting retaining walls, bathhouse and pool equipment room to serve the Boyle Heights community. The project will add new trees and landscaping and provide a public infrastructure.</p> <p>The project planning and design phase is managed by the Bureau of Engineering. RAP has allocated \$2 million in Quimby funds for this phase.</p>	\$23,760,000	\$4,000,000	<p>\$2,000,000 Quimby Fees</p> <p>RAP & BOE will continue to pursue other funding sources</p>	<p>Design, Planning Phase: 6/2024-6/2025</p> <p>Construction Phase: 7/2025 – 06/2027</p>

Lead Department	(CD) Project Name	EHCRP Grant Project Description	Total Project Budget	Total Grant Request	Other Funding	Planned Timelines and Completion Date
PW Board CEMO	Heat Action and Resilience Plan, City of LA	<p>Develop the City's first Heat Action and Resilience Plan, as mandated by the City and the State, to serve as the blueprint for a comprehensive heat mitigation plan for departments to prioritize greatest need areas and activities.</p> <p>CEMO will also develop a Heat Action Dashboard for tracking and data analysis, and monitoring of strategies, metrics, and outcomes.</p> <p>The Heat Action and Resilience Plan will foster robust collaboration and participation with key stakeholders, contributors, CBOs, and City departments.</p>	\$750,000	\$750,000	N/A	<p>Task 1: Project Implementation: 1/2025-6/2025</p> <p>Task 2: Public Engagement Initiation, data review and assessment : 6/2025-2/2026</p> <p>Task 3: Final Plan Review, Adoption and Plan Distribution: 3/2026 – 06/2027</p>

HOLLY L. WOLCOTT
CITY CLERK

PETTY F. SANTOS
EXECUTIVE OFFICER

City of Los Angeles
CALIFORNIA



KAREN BASS
MAYOR

OFFICE OF THE
CITY CLERK

Council and Public Services Division

200 N. SPRING STREET, ROOM 395
LOS ANGELES, CA 90012
GENERAL INFORMATION - (213) 978-1133
FAX: (213) 978-1040

PATRICE Y. LATTIMORE
DIVISION MANAGER

CLERK.LACITY.ORG

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

Council File No.: 21-1015-S10
Council Meeting Date: July 2, 2024
Agenda Item No.: 78
Agenda Description: ENERGY AND ENVIRONMENT, PUBLIC WORKS, and BUDGET, FINANCE, AND INNOVATION COMMITTEES' REPORT relative to a grant application for the California Governor's Office of Planning and Research (OPR), Integrated Climate Adaptation and Resiliency Program (ICARP), Extreme Heating and Community Resiliency Program (EHCRP) Round 1, for Fiscal Year (FY) 2023-24.
Council Action: ENERGY AND ENVIRONMENT, PUBLIC WORKS, AND BUDGET, FINANCE, AND INNOVATION COMMITTEES' REPORT - ADOPTED FORTHWITH

Council Vote:

YES	Blumenfield	YES	de León	ABSENT	Harris-Dawson
YES	Hernandez	YES	Hutt	YES	Krekorian
YES	Lee	YES	McOsker	YES	Padilla
YES	Park	YES	Price Jr.	YES	Raman
YES	Rodriguez	YES	Soto-Martínez	YES	Yaroslavsky

HOLLY L. WOLCOTT
CITY CLERK

Adopted Report(s) Title
 Joint Report from Energy and Environment, Public Works, and Budget, Finance and Innovation
 Committees_5-10-24