

Department of Public Works

Bureau of Engineering
Report No. 1

May 17, 2024

CD Nos. ALL

REVISE THE TASK FOR SOLICITATION No. 7A TO HDR ENGINEERING, INC. FOR PROGRAM MANAGEMENT SUPPORT, DESIGN, AND CONSTRUCTION MANAGEMENT SERVICES FOR THE SIDEWALK REPAIR PROGRAM (WORK ORDER No. E1908787, CONTRACT No. C-134275)

RECOMMENDING THE BOARD OF PUBLIC WORKS (BOARD):

AUTHORIZE the City Engineer to issue a revision of the task for Task Order Solicitation (TOS) No. 7A to HDR Engineering, Inc. (HDR), increasing the budget authority from \$6,727,000 to \$9,500,000 for program management support, design, and construction management services for the Sidewalk Repair Program (SRP), including contingency.

TRANSMITTALS

1. Copy of Bureau of Engineering (BOE) Board Report No. 1, adopted on July 1, 2022, authorizing the issuance of the task for TOS No. 7A to HDR.
2. Copy of TOS No. 7A request for a new proposal.

DISCUSSION

Background

On July 1, 2022, the Board authorized the City Engineer to issue TOS No. 7A to HDR for program management support, design, and construction management services for the SRP (Transmittal No. 1). The SRP is a 30-year, \$1.4B program that implements the City of Los Angeles' (City's) obligations to repair pedestrian facilities fronting City facilities, performs general program access improvements, and completes requests received from those with mobility disabilities. Currently in Year 7, the SRP minimum annual commitment towards SRP-eligible expenditures is \$35.743M. Figure No. 1 is a representation of a barrier which was designed and addressed under TOS No. 7A.



Figure No. 1: Broken/Uneven sidewalk remediated at 524 W. 91st Street.

The scope and schedule for TOS No. 7A was established in 2022, and it was based on the assumption that HDR would support the SRP in solely delivering on our minimum annual commitment through October 2024 (expiration of HDR's Pre-Qualified On-Call (PQOC) Civil Engineering Services contract). Due to a historic budget allocation by the Mayor and the City Council in Fiscal Year 2023-24 for pedestrian facility improvements, the SRP has nearly doubled to over \$66M. HDR was tasked with performing the Program Management Services associated with the additional funding, given their experience on the SRP. This, in part, resulted in the City expending faster than initially assumed under this task order with HDR. On January 12, 2024, the City requested a proposal from HDR to continue at the expanded level of program management support through October 2024 (Transmittal No. 2). To expand and diversify the SRP's consulting support beyond this TOS No. 7A - the design services associated with this Fiscal Year 2023-24 funding increase were advertised through our PQOC List and subsequently authorized by the Board for issuance to five firms under TOS No. 13 in March 2024.

In addition, HDR was tasked with providing numerous out-of-scope services not envisioned at the time of TOS No. 7A issuance, including:

- Computer programming services to streamline the Rebate Program and implement the revisions to the SRP adopted by the Board in August 2023.
- Computer programming enhancements to manage the large Access Request and City facility backlogs and streamline Project delivery to contractors through workflow automation.
- Support project-by-project California Environmental Quality Act (CEQA) environmental analysis in light of the adverse SRP Environmental Impact Report (EIR) legal determination and associated City rescindment of this EIR/SRP streamlining ordinance (Council File No. 23-0498).
- Establishment and implementation of a streamlined "exhibit" style delivery mechanism for less complex sidewalk repairs issued to Bureau of Street Services (StreetsLA) crews.
- Design of curb ramps for StreetsLA's Measure R-funded crews that are now exclusively addressing curb ramps submitted under the Access Request Program. (These were selected and installed by StreetsLA crews utilizing standard plans prior to Fiscal Year 2023-24.)

Based on the anticipated needs of the SRP through the expiration of the PQOC List in October 2024, the BOE recommends acceptance of HDR's negotiated proposal for this TOS Revision in the amount of \$2,316,972.06 and approve \$456,027.94 in contingency. This will increase the total budget authority for this task from \$6,727,000 to \$9,500,000.

Business Inclusion Program (BIP)

The revised task will be subject to the BIP outreach requirements. The City has set anticipated participation levels of 18 percent minority-owned (MBE), 4 percent women-

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owned (WBE), 25 percent small (SBE), 8 percent emerging (EBE), and 3 percent disabled veteran-owned (DVBE) business enterprises.

HDR has complied with the BIP requirements and has pledged a MBE participation level of 38.75 percent, a WBE participation level of 20.49 percent, a SBE participation level of 43.93 percent, an EBE participation level of 14.38 percent, and a DVBE participation level of 5.82 percent.

For the revised task, the following MBE, WBE, SBE, EBE, DVBE, and Other Business Enterprise (OBE) firms are proposed to be utilized by HDR:

Gender/Ethnicity Codes:

AA = African American
APA = Asian Pacific American
NA = Native American
M = Male

HA = Hispanic American
SAA = Subcontinent Asian American
C = Caucasian
F = Female

Subconsultants	Gender/ Ethnicity	MBE/WBE/ SBE/EBE/ DVBE/OBE	(%) of Revised Task	Revised Task Amount
Berg & Associates, Inc.	F/C	WBE/SBE	2.87%	\$ 227,670.00
Chen Ryan Associates, Inc. (CRA)	F/APA	WBE/SBE	17.61%	\$1,395,372.11
Gateway Science & Engineering, Inc.	M/HA	MBE/SBE/ EBE	8.56%	\$ 678,300.00
Intum Corporation dba Intum Consultants (Intum)	M/HA	MBE	7.33%	\$ 580,790.29
JAXL CORP (JAXL)	M/HA	MBE	8.04%	\$ 636,832.51
MA Engineering	M/HA	MBE/SBE/ EBE/DVBE	5.76%	\$ 456,290.12
PAX Environmental (PAX)	M/C	SBE/EBE/ DVBE	0.06%	\$ 4,478.74
Project Partners, Inc.	M/APA	MBE/ SBE	9.06%	\$ 718,199.00
Subtotal Subconsultant Participation			59.30%	\$4,697,932.77
Prime Participation Including Reimbursable Expenses			40.70%	\$3,225,012.36
Revised Base Task			100.00%	\$7,922,945.13
Contingency (20%)				\$1,577,054.87
Total Revised Task Budget Authority				\$9,500,000.00

A number of new subconsultants have been added to this TOS in order to support the expanded SRP and perform numerous out-of-scope services not envisioned at the time of task issuance:

- CRA has extensive knowledge and expertise in curb ramp designs, BOE standards and specifications, and preparing plans. They were added to assist with curb ramp plan preparation.
- PAX has extensive knowledge and experience in conducting surveys and preparing reports for the removal of protected trees per the City Ordinance 186873 (Protected Tree and Shrub Relocation and Replacement). They were added to assist with CEQA related evaluations.
- JAXL has extensive knowledge and field experience applying the Department of Justice Americans with Disabilities Act (ADA) Title II - 2010 State and Local Government Services requirements. They are experts in numerous software. They were added to establish and implement the streamlined “exhibit” style delivery mechanism.
- Intum - has extensive knowledge and experience with City’s standard plans, S-300 series, S-400 series, and S-500 series. They were added to assist with curb ramp plan preparation.

The following is a summary of the subconsultant utilization pledged by the consultant by business enterprise:

Total Subconsultant Participation						
Pledged	MBE	WBE	SBE	EBE	DVBE	OBE
% of Revised Task	38.75%	20.49%	43.93%	14.38%	5.82%	0.00%
Revised \$ Amount	\$3,070,412	\$1,623,042	\$3,480,310	\$1,139,069	\$460,769	\$0.00

Contractor Performance Evaluation

In accordance with Division 10, Chapter 1, Article 13 of the Los Angeles Administrative Code, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the Bureau of Contract Administration, Special Research & Investigation Section, upon completion of the contract.

STATUS OF FUNDING

The funding for TOS No. 7A originally came from the Budget Fiscal Year (BFY) 2022 Sidewalk Repair Fund for Sidewalk Repair Engineering Consulting Services, Fund No. 57F,

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Department No. 50, Appropriation Unit No. (AUN) 50VVBN. As additional appropriations for the SRP consulting services became available or appropriated since the TOS was issued, additional notices-to-proceed were issued to HDR, for a total not-to-exceed the amount of \$6,727,000.

Original TOS No. 7A Funding Breakdown					
Fund No.	AUN	BFY	Contract	Contingency	Total
57F	50VVBN	2022	\$1,019,597.07	\$ 0.00	\$1,019,597.07
59V	50WVBN	2023	\$2,376,702.48	\$ 480,440.52	\$2,857,143.00
57F	50YVBN*	2024	\$1,747,392.20	\$ 258,023.80	\$2,005,416.00
51Q	94YC09	2024	\$ 462,281.32	\$ 382,562.61	\$ 844,843.93
TOS No. 7A Original Authority			\$5,605,973.07	\$1,121,026.93	\$6,727,000.00

* \$700,114 of the identified \$2,005,416 in AUN 50YVBN will be available after the Mayor's approval of the Fiscal Year 2023-24 Third Financial Status Report (Council File No. 23-0600-S116), which the City Council adopted forthwith on April 3, 2024.

Funding for the increased budget authority for TOS No. 7A is currently available in the Measure R Local Return Fund for Sidewalk Access Request Acceleration, Fund No. 51Q, Department No. 94, AUN. 94YC09.

Revised TOS 7A Funding Breakdown					
Fund No.	AUN	BFY	Contract	Contingency	Total
51Q	94YC09	2024	\$2,316,972.06	\$ 456,027.94	\$2,773,000.00
TOS No. 7A Original Authority			\$5,605,973.07	\$1,121,026.93	\$6,727,000.00
TOS No. 7A Revised Authority			\$7,922,945.13	\$1,577,054.87	\$9,500,000.00

The City's liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City's liability shall be to the extent of such appropriation, subject to the terms and conditions of the contract.

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(JSdlV JC RMK AM)

Report reviewed by:

BOE (ADM and PAC)

Report prepared by:

Sidewalk Division

Julia Sanchez de la Vega
Division Engineer
Phone No. (213)923-5986

Statement as to funds approved by:



Miguel De La Peña, Director
Office of Accounting
Fund Ref. 57F/50VVBN/\$1,019,597.07
59V/50WVBN/\$2,857,143.00
57F/50YVBN/\$2,005,416.00

Date: 5/09/2024



Kevin Minne, Assistant General Manager
Department of Transportation
Fund Ref. 51Q/94YC09/\$3,617,843.93
Date: 5/9/2024

JSdlV_04-2024-0051_SWD.gr

Questions regarding this
report may be referred to:
Julia Sanchez de la Vega, Principal Civil Engineer
Phone No. (213) 923-5986
Email: julia.sanchezdelavega@lacity.org

Respectfully submitted,


ENGINEERING
Electronically signed by Ted Allen
2024 05 09 09:26:51

Ted Allen, PE
City Engineer

Department of Public Works

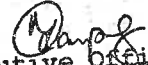
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ADOPTED BY THE BOARD
PUBLIC WORKS OF THE CITY
of Los Angeles California

JUL 01 2022


Executive Officer
Board of Public Works

ISSUE THE TASK FOR SOLICITATION NO. 7A TO HDR ENGINEERING INC. AND TASK FOR SOLICITATION NO. 7B TO WAGNER ENGINEERING & SURVEY, INC. FROM THE PRE-QUALIFIED ON-CALL CONSULTANTS LIST TO PROVIDE PROGRAM MANAGEMENT SUPPORT, ASSESSMENT/SURVEY, DESIGN, AND CONSTRUCTION MANAGEMENT SERVICES FOR THE SIDEWALK REPAIR PROGRAM (WORK ORDER NO. E1908787, CONTRACT NOS. C-134275 AND C-134265)

RECOMMENDING THE BOARD OF PUBLIC WORKS (BOARD):

1. AUTHORIZE the City Engineer to issue Task No. 7A to HDR Engineering Inc. (HDR), Contract No. C-134275, from the Pre-Qualified On-Call (PQOC) Civil Engineering Services Consultants List to provide program management support, design, and construction management services for the Sidewalk Repair Program (SRP), as stated in Task Order Solicitation (TOS) No. 7, with a budget authority of \$6,727,000, including contingency.
2. AUTHORIZE the City Engineer to issue Task No. 7B to Wagner Engineering & Survey, Inc. (WES), Contract No. C-134265 from the PQOC Civil Engineering Services Consultants List to assessment/survey services for the SRP, as stated in TOS No. 7, with a budget authority of \$1,080,000 including contingency.

TRANSMITTAL

Copy of TOS No. 7 titled "Design & Program Management Support Services for the SRP"

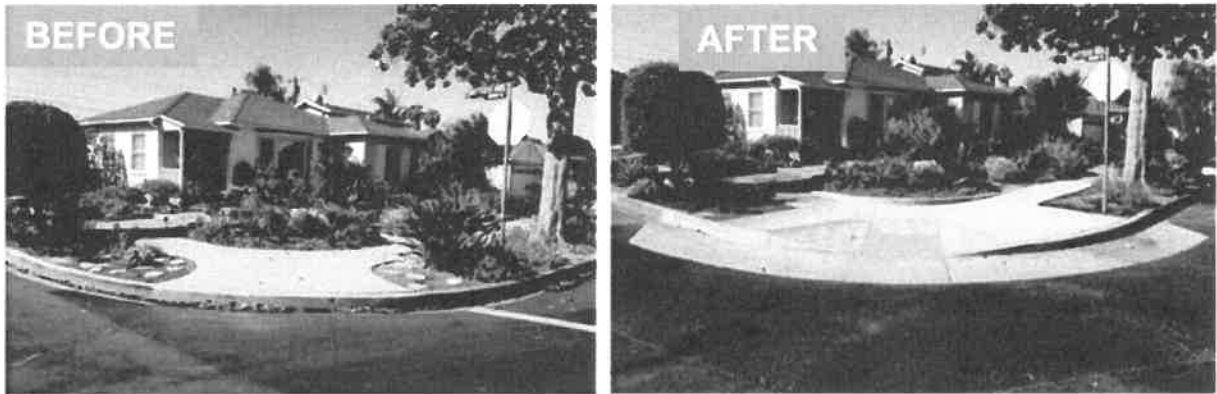
DISCUSSION

Background

On August 30, 2019, the Board approved the PQOC list of consultants to provide civil design services for the Street Improvement Division. The contracts with HDR and WES were executed on October 23, 2019, and will expire on October 22, 2024.

Commencing in December 2006, multiple actions were filed against the City of Los Angeles (City) claiming violations of the Americans with Disabilities Act (ADA) and other related laws based on the alleged condition of sidewalks, curb ramps, and other pedestrian facilities located in the City. In December 2015, the City entered into a class action settlement pursuant to which the City Council approved implementation of the SRP to improve the accessibility of such pedestrian facilities. The Settlement Agreement details the City's obligations to repair pedestrian facilities fronting City facilities, perform general program access improvements, and to complete requests received from those with mobility disabilities. The compliance period for the SRP commenced on July 1, 2017 and will expend \$1.4 billion over a 30-year period. To prioritize repairs, the City Council adopted the SRP Prioritization and Scoring System which is in line with the goals and requirements of the Settlement Agreement. The compliance period for the SRP commenced on July 1, 2017 and will expend \$1.4 billion over a 30-year period. Since its inception, the SRP's work has contributed to the City's efforts to uphold its obligations

under Title II of the ADA and to provide people with disabilities equal access to its programs and services. With support from numerous City departments, the SRP has continued to improve the accessibility and safety of the existing pedestrian facilities located in the City.



TOS Description

The scope of work for this TOS is to provide program management support, assessment/survey, design, and construction management services to aid in the Bureau of Engineering's (BOE) delivery of the SRP. The consultant will be required to step into ongoing tasks and projects while concurrently identifying and implementing enhancements to help optimize the program. For the full scope of services see TOS No. 7 (Transmittal). This TOS was originally advertised as TOS No. 6. Due to a conflict with an existing TOS number previously issued on the PQOC List, it was renumbered as TOS No. 7.

Summary of Selection and Negotiations

On January 28, 2022, the BOE issued TOS No. 7 to all 26 firms on the PQOC Civil Engineering Services Consultants List. The firms were given the opportunity to propose teams for one, some, or all four specified areas of service: program management support, design, construction management, and assessment/survey services. On February 3, 2022, the BOE held a non-mandatory pre-proposal meeting that 15 PQOC firms attended. Based on questions and feedback from the firms at the meeting, the BOE issued an addendum, adding an Optional Mini Outreach Submissions milestone to the TOS schedule and extending the response due date by one week. The last day to receive solicitation responses was February 25, 2022. The BOE received two proposals: one from HDR in all four service areas and one from WES for assessment/survey services.

Given the nature and scope of the City's SRP, an interagency panel consisting of representatives from the BOE, the Bureau of Street Services (StreetsLA), and the Department on Disability (DOD) scored the proposals based on a review of each of the firm's solicitation responses, qualifications, as well as an interview presentation.

Proposals were reviewed and scored based on the criteria listed in the TOS:

- Capability of the project team to provide the scope of services as demonstrated by the solicitation response and interview

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- Value of services as demonstrated in each firm's projected cost calculations
- History of the firm in delivering similar services to other clients
- Project team's knowledge of the City requirements, procedures, and practices

For the service area of assessment/survey, two proposals were submitted; one from WES and one from HDR. The selection panel reviewed both proposals and conducted interviews with both responsive firms. Interviews included a presentation by the firms to introduce their proposed project teams and to allow each an opportunity to present their proposal. WES was selected to provide assessment/survey support services based on their key team members survey qualifications, design, and assessment experience, which made them ideally qualified to provide assessment/survey services to the SRP.

For the service areas of program management support, design, and construction management, one proposal was received from HDR. The selection panel reviewed HDR's proposal to confirm they were responsive to the TOS and demonstrated the qualifications to provide program management support, design, and construction management services.

Based on the anticipated needs of the program, the BOE recommends acceptance of WES's negotiated proposal in the amount of \$899,418 and approval of \$180,582 in contingency to provide assessment/survey services. The BOE further recommends the acceptance of HDR's negotiated proposal of \$5,605,973, and approval of \$1,121,026 in contingency to provide program management support, design, and construction management services. The contingency will allow for flexibility in the delivery of the SRP to meet the demands and resources of the program including compliance with the terms of the settlement agreement, stakeholder needs, and annual City budget allocations.

Documentation supporting the selection of the consultants as well as a record of the negotiations has been included in the project file.

Business Inclusion Program (BIP)

These tasks will be subject to the BIP outreach requirements. The City has set anticipated participation levels of 18.00 percent minority-owned (MBE), 4.00 percent women-owned (WBE), 25.00 percent small (SBE), 8.00 percent emerging (EBE), and 3.00 percent disabled veteran-owned (DVBE) business enterprises.

For this task, HDR is pledging a MBE participation level of 25.37 percent, a WBE participation level of 4.06 percent, a SBE participation level of 25.37 percent, an EBE participation level of 12.56 percent, and a DVBE participation level of 2.82 percent.

On this particular task, the following MBE, WBE, SBE, EBE, DVBE, and Other Business Enterprise (OBE) firms are proposed to be utilized by HDR:

Gender/Ethnicity Codes:

AA = African American
 APA = Asian Pacific American
 NA = Native American
 M = Male

HA = Hispanic American
 SAA = Subcontinent Asian American
 C = Caucasian
 F = Female

HDR Subconsultants	Gender/ Ethnicity	MBE/WBE/ SBE/EBE/ DVBE/OBE	% of Base Task	Task Amount
Berg & Associates Inc.	F/C	WBE	4.06%	\$ 227,670.00
Gateway Science & Engineering Inc.	M/HA	MBE/SBE/EBE	9.74%	\$ 546,000.00
MA Engineering	M/HA	MBE/DVBE/ SBE/EBE	2.82%	\$ 157,960.00
Project Partners	M/APA	MBE/SBE	12.81%	\$ 718,199.00
Subtotal Subconsultant Participation			29.43%	\$1,649,829.00
Prime Participation including reimbursable expenses			70.57%	\$3,956,144.07
Initial Base Task			100.00%	\$5,605,973.07
Contingency (20%)				\$1,121,026.93
Total Task Budget Authority				\$6,727,000.00

The following is a summary of the subconsultant utilization pledged by HDR by business enterprise:

Total HDR Subconsultant Participation						
Pledged	MBE	WBE	SBE	EBE	DVBE	OBE
% of Base Task	25.37%	4.06%	25.37%	12.56%	2.82%	0%
\$ Amount	\$1,422,159	\$227,670	\$1,422,159	\$703,960	\$157,960	\$0

For this task, WES is pledging a MBE participation level of 16.06 percent, a WBE participation level of 4.03 percent, a SBE participation level of 20.09 percent, an EBE participation level of 7.88 percent, and a DVBE participation level of 7.88 percent.

Wagner performed a mini subconsultant outreach seeking WBEs, SBEs and OBEs to provide Land Surveying assistance under this TOS. Wagner's outreach was reviewed and approved by the Bureau of Contract Administration (BCA) prior to the TOS due date and Guida Surveying, Inc. and Calvada Surveying were added to WES's PQOC contract, Schedule A.

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On this particular task, the following MBE, WBE, SBE, EBE, DVBE, and OBE firms are proposed to be utilized by WES:

Gender/Ethnicity Codes:

AA = African American	HA = Hispanic American
APA = Asian Pacific American	SAA = Subcontinent Asian American
NA = Native American	C = Caucasian
M = Male	F = Female

WES Subconsultants	Gender/ Ethnicity	MBE/WBE/SBE/ EBE/DVBE/OBE	% of Base Task	Task Amount
Guida Surveying, Inc.	F/C	WBE/SBE	4.03%	\$ 36,228.31
Calvada Surveying	M/HA	MBE/SBE/EBE/DVBE	7.88%	\$ 70,897.89
Project Partners	M/APA	MBE/SBE	8.18%	\$ 73,545.30
Subtotal Subconsultant Participation			20.09%	\$ 180,671.50
Prime Participation including reimbursable expenses			79.91%	\$ 718,746.71
Initial Base Task			100.00%	\$ 899,418.21
Contingency (20%)				\$ 180,581.79
Total Task Budget Authority				\$1,080,000.00

The following is a summary of the subconsultant utilization pledged by WES by business enterprise:

Total Subconsultant Participation						
Pledged	MBE	WBE	SBE	EBE	DVBE	OBE
% of Base Task	16.06%	4.03%	20.09%	7.88%	7.88%	0%
\$ Amount	\$144,443.19	\$36,228.31	\$180,671.50	\$70,897.89	\$70,897.89	\$0

Contractor Performance Evaluation

In accordance with Division 10, Chapter 1, Article 13 of the Los Angeles Administrative Code, the appropriate City personnel responsible for the quality control of this personal services contract shall submit Contractor Performance Evaluation Reports to the BCA, Special Research & Investigation Section upon completion of the contract.

STATUS OF FUNDING

Funding in the amount of \$400,000 is currently available in the Fiscal Year 2021-22 Sidewalk Repair Fund for Sidewalk Repair Engineering Consulting Services: Fund No. 57F, Department No. 50, Appropriation Unit No. 50VVBN. Future notices-to-proceed will be issued to the consultants, for a total amount not-to-exceed \$7,807,000 for TOS No. 7, to continue task services as additional funding is allocated in future fiscal years for Sidewalk Repair Engineering Consulting Services.

The City's liability under this contract shall only be to the extent of the present City appropriation to fund the contract. However, if the City shall appropriate funds for any succeeding years, the City's liability shall be to the extent of such appropriation, subject to the terms and conditions of the contract.

(JSdIV GV RMK JKS)

Report reviewed by:

BOE (ADM and PAC)

Report prepared by:

Sidewalk Division

Julia Sanchez de la Vega, PE
Division Engineer
Phone No. (213) 485-1459

Statement as to funds approved by:



Miguel De La Peña, Director
Office of Accounting
Fund Ref. 57F/50/50VVBN/\$400,000
Date: 06/22/2022

Respectfully submitted,



Gary Lee Moore, PE, ENV SP
City Engineer

JSDLV/05-2022-0073_SWD.gva

Questions regarding this
report may be referred to:
Julia Sanchez de la Vega, Principal Civil Engineer
Phone No. (213) 485-1459
E-mail: julia.sanchezdelavega@lacity.org



Julia Sanchez de la Vega <julia.sanchezdelavega@lacity.org>

Next NTP

Julia Sanchez de la Vega <julia.sanchezdelavega@lacity.org>

Fri, Jan 12, 2024 at 10:50 AM

To: "Pao, Terence" <Terence.Pao@hdrinc.com>

Cc: Omar Braish <omar.braish@lacity.org>, Elliot Choi <elliot.choi@lacity.org>, "Rios, Ana" <Ana.Rios@hdrinc.com>

Terence,

Thank you for checking in!

The City has authorized HDR \$5,178,228.97 to date under TO 7A. BOE is currently authorized by our Board to issue up to \$1.55M in additional NTPs. Subsequent to Council authorization of supplemental SRP funding (anticipated later this month), BOE will be seeking additional authority under Task 7A through your PQOC expiration in Oct 2024 for a to-be-determined amount.

Please kindly provide your approximate expenditure as of December 31 as well as your anticipated monthly expenditure for January - June, based on the scope of services currently authorized. This will assist us in finalizing and issuing your next NTP.

Thank you.

Julia Sanchez de la Vega, PE, ENV SP
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Bureau of Engineering | Department of Public Works
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Los Angeles, CA 90015
Mail Stop 492
Office Cell: (213)923-5986
Julia.SanchezdeLaVega@lacity.org



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TRANSMITTAL 2