

**Department of Public Works
Transmittal of Authority for Expenditure Document for
Approval by the Board**

Date: August 1, 2024

To: TJ Knight, Executive Officer

Board of Public Works

From: Office of Accounting

for

Bureau of Street Services

Re: Authority for Expenditure Number: **AE25000006M – South Coast Air
Quality Management District**

The Department's procedures require that the Board of Public Works approve the attached Authority for Expenditure.

Please schedule it on the Board agenda for next meeting.

After approval by the Board, please transmit it to a Commissioner for approval as "Head of Department". The approved document should then be returned to the Office of Accounting for further processing. Please email Mildred Jacla at mildred.jacla@lacity.org.

A/P Section, General Accounting Division
Attn: Josephine Autencio, Senior Accountant II
Phone: (213) 978-0961
Room 924, City Hall

For additional information, if needed, please email Josephine Autencio, Senior Accountant II at josephine.autencio@lacity.org and Bureau of Street Services contact Daniel Oh at daniel.oh@lacity.org

AUTHORITY FOR EXPENDITURE

Dept. PW-BUREAU OF STREET SERVICES

DOC CODE	DOC DEPT. CD.	DOCUMENT ID.			DOC. DATE	ACCTG. PERIOD	BUDGET F.Y.
GAEAE	86	TYPE	F.Y.	AUTHORITY NO.	M M D D Y Y	P P Y Y	Y Y
	AE	25	000006M		07/02/24		25
ACTION		EVENT TYPE	VENDOR CODE		SS OR IRS ID NO.	COMMENTS OR BTRC NO.	DOCUMENT TOTAL
<input checked="" type="checkbox"/> ORIG. ENTRY (E)		PRAE	100001558			0000800519	\$ 45,000.00
<input type="checkbox"/> ADJUSTMENT (M)							

TO: (NAME AND ADDRESS)	PLEASE FURNISH TO THE CITY OF LOS ANGELES, CARE OF (GIVE ADDRESS)
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT P.O. BOX 4943 DIAMOND BAR, CA 91765-0943	PW - BUREAU OF STREET SERVICES FINANCIAL MANAGEMENT DIVISION 1149 S. BROADWAY, 4TH FLOOR LOS ANGELES, CA 90015

LINE NO.	FUND	DEPT.	APPR. UNIT	OBJECT	DOBJ	DESCRIPTION						AMOUNT	I/D
01	100	86	006010	601	60100	ANNUAL OPERATIING AND EMISSION FEES						\$ 45,000.00	I
QUANTITY		I/D	U.O.M.	UNIT		M PROJ	PROJECT	ACTIVITY	WORK ORDER	TASK	S/TASK	CHANGE ORDER	FUNCTION
				860A0000					M0010011	A85	000		OTH

LINE NO.	FUND	DEPT.	APPR. UNIT	OBJECT	DOBJ	DESCRIPTION						AMOUNT	I/D
02						ANNUAL OPERATIING AND EMISSION FEES							
QUANTITY		I/D	U.O.M.	UNIT	M PROJ	PROJECT	ACTIVITY	WORK ORDER	TASK	S/TASK	CHANGE ORDER	FUNCTION	
								M0010011					

FOR:

This AFE encumbers funds under authority No. AE25000006M for fiscal year 2024-25 to pay for the annual operating and emissions fees and permits associated with Asphalt Plants, and other facilities.

TO THE OFFICE OF THE CONTROLLER:	ORIGINAL/ADJUSTED AUTH. TOTAL
PURSUANT TO PROVISIONS OF THE CITY CHARTER AND TO THE ANNUAL DEPARTMENTAL BUDGET APPROPRIATIONS OR OF APPROPRIATIONS MADE SUBSEQUENT TO THE BUDGET. THIS IS AUTHORITY TO ISSUE A DEMAND ON THE FUND AND DEPARTMENT DESCRIBED ABOVE.	\$ 45,000.00
CONTRACT OR OFFER NO. (STRIKE OUT ONE)	

BUREAU OR DIVISION HEAD	DATE	HEAD OF DEPARTMENT	DATE
Wayne Chen	07/03/24		
ACCOUNTING	DATE	CITY ATTORNEY APPROVAL OF AFE OVER \$25,000	DATE
For : Migue de la Pena Director, BPW Office of Accounting	08/01/2024	Adena Hopenstand	7-17-2024

READ THIS CAREFULLY: THIS A.F.E. MUST BE APPROVED FOR FUNDS BY THE CITY CONTROLLER BEFORE SERVICE IS RENDERED. THIS FORM SHALL NOT BE USED FOR THE PURCHASE OF MATERIALS, SUPPLIES OR RENTAL OF EQUIPMENT. INVOICES IN DUPLICATE MUST BE FORWARDED TO THE DEPARTMENT TO WHICH SERVICES WERE RENDERED.	CONTROLLER'S APPROVAL
(1) DOCUMENT NUMBER, NAME AND ADDRESS OF DEPARTMENT MUST APPEAR ON ALL INVOICES.	
(2) IN CASE OF A DELAY IN PAYMENT OF INVOICE BEYOND 30 DAYS FOLLOWING THE DATE OF INVOICE, PLEASE NOTIFY THE CONTROLLER IN WRITING GIVING REFERENCE TO A.F.E. NUMBER, AND STATE TO WHAT DEPARTMENT SERVICE WAS RENDERED.	



Fwd: New Fiscal Encumbrances

1 message

Pedro Torres <pedro.torres@lacity.org>

To: Remedios Cabanilla <remedios.cabanilla@lacity.org>, Veronica West <rony.west@lacity.org>, Mildred Jacia <mildred.jacia@lacity.org>, Josephine Autencio <josephine.autencio@lacity.org>
Cc: Takumi Iwai <takumi.iwai@lacity.org>, Cyndi Eritano <cynthia.eritano@lacity.org>, Wayne Chen <wayne.chen@lacity.org>, Rose Karagezyan <rose.karagezyan@lacity.org>

Tue, Aug 22, 2023 at 2:31 PM

Hello,

Please see attached AFE's which have been signed by the City Attorney's office.

AFE's under 30k:

- AE24000007M
- AE24000010M
- AE24000011M
- AE24000012M

The following is AFE's over 30k and requires board approval. Please advise on when it can be scheduled to appear.

- AE24000008M

Thank you,

----- Forwarded message -----

From: Adena Hopensland <adena.hopensland@lacity.org>

Date: Sun, Aug 20, 2023 at 11:11 PM

Subject: Re: New Fiscal Encumbrances

To: Pedro Torres <pedro.torres@lacity.org>

Cc: Edwin Vargas <edwin.vargas@lacity.org>, Ted Jordan <tad.jordan@lacity.org>, Rose Karagezyan <rose.karagezyan@lacity.org>, Judy Shum <judy.shum@lacity.org>, Shunte Wyndham <shunte.wyndham@lacity.org>, Wing Yi Hung <wing.hung@lacity.org>, Cyndi Eritano <cynthia.eritano@lacity.org>, Takumi Iwai <takumi.iwai@lacity.org>

Please find attached to this email the executed AFEs.

Adena M. Hopensland
Deputy City Attorney
Office of the City Attorney
200 N. Main Street, 7th Floor
City Hall East, Room 700
Los Angeles, CA 90012
Phone: 213.978.8156
Fax: 213.978.8222
adena.hopensland@lacity.org

same as last
year FY 23-24

On Wed, Aug 9, 2023 at 10:44 AM Pedro Torres <pedro.torres@lacity.org> wrote:

Hello,

Please see attached FY24 Authority for Expenditure requests from the Bureau of Street Services, in need of sign offs by the City Attorney's Office.

Thank you,

On Mon, Aug 7, 2023 at 7:49 PM Cynthia Eritano <cynthia.eritano@lacity.org> wrote:

Hello Takumi and Pedro,

Please see attached signed AFEs. I've Increase SCQAMD's AFE for \$35k to \$45K per Leo and Michael Marquez's request.

Thank you!

On Tue, Aug 1, 2023 at 10:21 AM Pedro Torres <pedro.torres@lacity.org> wrote:

Following up here;