

**Department of Public Works
Transmittal of Authority for Expenditure Document for
Approval by the Board**

Date: April 23, 2025

To: TJ Knight, Assistant Executive Officer
Board of Public Works

From: BPW-Office of Accounting
For – Bureau of Sanitation

Re: Authority for Expenditure Number: AE 25760057M \$70,000.00

The Department's procedures require that the attached Authority for Expenditure be approved by the Board of Public Works.

Please schedule it on the Board agenda for next meeting.

After approval by the Board, please transmit it to a Commissioner for approval as "Head of Department." The approved document should then be returned to the Office of Accounting for further processing. Please contact the following person for pick-up.

OOA

Attn: Jefferson Eligio

Email: jefferson.eligio@lacity.org or (213) 978-0915

Room 924, City Hall

For additional information on this AE if needed, please call DEBORAH PEOPLES (213) 485-2696

AUTHORITY FOR EXPENDITURE

Dept. PW/LA Sanitation & Environment

DOC CODE	DOC DEPT. CD.	DOCUMENT ID.			DOC. DATE	ACCTG. PERIOD	BUDGET F.Y.
GAEAE	50	TYPE	F.Y.	AUTHORITY NO.	M M D D Y Y	P P Y Y	Y Y
		AE	25	760057M	01/13/25		25
ACTION		EVENT TYPE		VENDOR CODE	SS OR IRS ID NO.	COMMENTS OR BTRC NO.	DOCUMENT TOTAL
<input type="checkbox"/> ORIG. ENTRY (E)							
<input checked="" type="checkbox"/> ADJUSTMENT (M)		PRAE		100022953		0002444929	\$ 70,000.00

TO: (NAME AND ADDRESS)	PLEASE FURNISH TO THE CITY OF LOS ANGELES, CARE OF (GIVE ADDRESS)
KERN DELTA WATER DISTRICT 501 TAFT HIGHWAY BAKERSFIELD, CA 93307-6247 ATTN: Lynn Fredricks (661) 834-4656	HYPERION WATER RECLAMATION PLANT 12000 VISTA DEL MAR PLAYA DEL REY, CA 90293 PROJECT MANAGER: Alan Tran (310) 648-5995 ADMINISTRATION: Jose Perez Lara (310) 648-5608

LINE NO.	FUND	DEPT.	APPR. UNIT	OBJECT	DOBJ	DESCRIPTION					AMOUNT	I/D
1	760	50	50A2WP	334	33450	Utilities- Water					\$ 70,000.00	
QUANTITY		I/D	U.O.M.	UNIT	M PROJ	PROJECT	ACTIVITY	WORK ORDER	TASK	S/TASK	CHANGE ORDER	FUNCTION
				82007000				S10FPURC	TTT	TTT		SCMO

LINE NO.	FUND	DEPT.	APPR. UNIT	OBJECT	DOBJ	DESCRIPTION					AMOUNT	I/D
QUANTITY		I/D	U.O.M.	UNIT	M PROJ	PROJECT	ACTIVITY	WORK ORDER	TASK	S/TASK	CHANGE ORDER	FUNCTION

FOR:

Request the change of Appropriation Unit from 50AX82 to 50A2WP on the original encumbrance. The incorrect appropriation was used to encumber funds for Utilities. The encumbrance facilitates the payment of Water Utility Charges to be incurred at Green Acres Farm in Bakersfield, California during the period of July 1, 2024 through June 30, 2025. Water utility charges are established by the Kern County Water District Board of Directors, as permitted by California Water Code section 35423. Fund: Sewer Operations & Maintenance / Council District # 11 / No General Fund impact.

Hi Sang Kim
HI SANG KIM, PLANT MANAGER (ACTING)

TO THE OFFICE OF THE CONTROLLER:

PURSUANT TO PROVISIONS OF THE CITY CHARTER AND TO THE ANNUAL DEPARTMENTAL BUDGET APPROPRIATIONS OR OF APPROPRIATIONS MADE SUBSEQUENT TO THE BUDGET. THIS IS AUTHORITY TO ISSUE A DEMAND ON THE FUND AND DEPARTMENT DESCRIBED ABOVE.

OOA RECEIVED 3.20.2025

CONTRACT OR OFFER NO. (STRIKE OUT ONE)

ORIGINAL/ADJUSTED AUTH. TOTAL

\$ 70,000.00

BUREAU OR DIVISION HEAD

BARBARA ROMERO, DIRECTOR AND GENERAL MANAGER

DATE

2/5/25

HEAD OF DEPARTMENT

CITY ATTORNEY APPROVAL OF AFE OVER \$25,000

VIRGINIA CHOI

DATE

3/20/2025

ACCOUNTING

MIGUEL DE LA PENA, DIRECTOR

DATE

04.23.25

READ THIS CAREFULLY: THIS A.F.E. MUST BE APPROVED FOR FUNDS BY THE CITY CONTROLLER BEFORE SERVICE IS RENDERED. THIS FORM SHALL NOT BE USED FOR THE PURCHASE OF MATERIALS, SUPPLIES OR RENTAL OF EQUIPMENT. INVOICES IN DUPLICATE MUST BE FORWARDED TO THE DEPARTMENT TO WHICH SERVICES WERE RENDERED.

(1) DOCUMENT NUMBER, NAME AND ADDRESS OF DEPARTMENT MUST APPEAR ON ALL INVOICES.

(2) IN CASE OF A DELAY IN PAYMENT OF INVOICE BEYOND 30 DAYS FOLLOWING THE DATE OF INVOICE, PLEASE NOTIFY THE CONTROLLER IN WRITING GIVING REFERENCE TO A.F.E. NUMBER, AND STATE TO WHAT DEPARTMENT SERVICE WAS RENDERED.

CONTROLLER'S APPROVAL

OK FOR CASH
3/16/25

Print

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

DATE: January 15, 2024

TO: Rick Cole, Chief Deputy Controller
Office of the Controller

Attn: James Robinson, PR Deputy Controller
Office of the Controller

FROM: Hi Sang Kim, Plant Manager (Acting)
LA Sanitation & Environment



SUBJECT: AFTER THE FACT MEMO: AE25760057M KERN DELTA WATER DISTRICT UTILITY SERVICES

Hyperion Water Reclamation Plant (HWRP) requests approval for the encumbrance of funds to Kern Delta Water District to pay for water services to be received during fiscal year 2024-25.

This Authority for Expenditure request has been prepared in advance of anticipated bills to be received for FY 2024-25 services. There is no commercial discretion in payment of utility bills.

If additional information is required, you may contact please contact Neel Patel Environmental Compliance Inspector, at (310) 648-5362 or Jose Perez Lara, Management Assistant at (310) 648-5608.

Thank you.

JPL/HSK:jpl

LWO - DEPARTMENTAL GUIDANCE FORM

REQUIRED DOCUMENTATION FOR ALL CONTRACTS

This form must be completed by the AWARDING DEPARTMENT and submitted to the Office of Contract Compliance (OCC) AFTER THE CONTRACT HAS BEEN EXECUTED. **INCOMPLETE SUBMISSIONS WILL BE RETURNED**. Please refer to the endnotes for more details.

This form is intended only as an initial determination by the Awarding Department on the applicability of the Living Wage Ordinance (LWO) to a contract. If a final LWO determination is needed, please contact the OCC.

AWARDING DEPARTMENT INFO	
Dept: <u>50</u>	Contract Administrator: <u>Alan Tran</u> Phone #: <u>(310) 648-5995</u>
CONTRACTOR INFO	
Contractor Name: <u>Kern Delta Water District</u>	
Contractor Address: <u>501 Taft Highway</u>	
City: <u>Bakersfield</u>	State: <u>CA</u> Zip: <u>93307-6247</u>
CONTRACT INFO	
Contract Name: <u>Utilities- Water</u> Contract #: <u>AE25760057M</u>	
Purpose: <u>Payment of water utility charges to be incurred at Green Acres Farm in Bakersfield, California.</u>	
Contract Amount: <u>\$70,000.00</u>	Start Date: <u>7/1/2024</u> End Date: <u>6/30/2025</u>
Location of Service: <u>Bakersfield, CA</u>	
SECTION I: DETERMINING APPLICABILITY TO THE LWO	
<p>1. Check off ONE box that best describes the contract.</p> <p><input checked="" type="checkbox"/> New Contract</p> <p><input type="checkbox"/> Contract Amendment # _____</p>	<p style="text-align: center;"><u>INSTRUCTIONS</u></p> <p>If you checked off the New Contract box, SKIP TO Question 3.</p> <p>If you checked off the Contract Amendment box, CONTINUE TO Question 2a.</p>
<p>2a. Was the original contract subject to the LWO? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2b. Was the original contract approved for an exemption? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If you checked off YES to 2a OR 2b, THIS FORM IS NOW COMPLETE - PLEASE SUBMIT PAGE 1 ONLY TO THE OCC.</p> <p>If you checked off NO to 2a AND 2b, CONTINUE TO Question 3.</p>
<p>3. Check off any box(es) from the list that describes the contract.</p> <p style="text-align: center;">TYPE A</p> <p><input type="checkbox"/> Service contract that is less than 3 months OR less than \$25,000.</p> <p><input checked="" type="checkbox"/> With another governmental entity.</p> <p><input type="checkbox"/> Purchase or rental of goods, equipment, property.</p> <p><input type="checkbox"/> With a utility company for work pursuant to an order of the Public Utilities Commission.</p> <p>Financial assistance is below <u>both</u> the LWO CFAR thresholds:</p> <p><input type="checkbox"/> (a) Financial assistance must be less than \$1 Million in a 12-month period AND (b) is less than \$100,000 if on a continuing basis.</p>	<p>If you checked off one of the boxes under TYPE A¹, your contract is NOT SUBJECT to the LWO. THIS FORM IS NOW COMPLETE - PLEASE SUBMIT PAGE 1 ONLY TO THE OCC.</p>
<p style="text-align: center;">TYPE B</p> <p><input type="checkbox"/> Service contract that is at least 3 months AND \$25,000 or more.</p>	<p>If you checked off the box under TYPE B, your contract MAY OR MAY NOT BE SUBJECT to the LWO. CONTINUE TO Question 4a.</p>

**AUTHORITY FOR EXPENDITURE (AE)
SUPPLEMENTARY INFORMATION**

VENDOR NAME AND ADDRESS:

KERN DELTA WATER DISTRICT
501 TAFT HIGHWAY
BAKERSFIELD, CA 93307-6247

ATTN: Joan Casey, (661) 834-4656

SERVICE TYPE (CHECK ONE)

ONE-TIME ☐

CONTINUING ☒

INTERMITTENT ☐

DATES / TIME FRAME
FOR SERVICES:

7/1/2024 - 6/30/2025

IS SERVICE IN CONJUNCTION WITH OTHER BUREAU OR GOVERNMENT ENTITY(IES)? (CHECK ONE)

YES ☒

NO ☐

IF YES, NAME OF ENTITY(IES):

Kern Delta Water District

NATURE OF COOPERATIVE AGREEMENT:

Kern Delta District Water Utility Tax

STATE REASON(S) FOR SERVICE(S) TO BE COMPLETED AND PAID THROUGH AN AE FORMAT RATHER THAN AS A PERSONAL SERVICE CONTRACT OR CITY CONTRACT:

Governmental entity

Division: HYPERION WATER RECLAMATION PLANT

Contact Person: Jose Perez Lara (310) 648-5608

Date: 01/15/25



CITY OF LOS ANGELES

Office of Finance - LATAX Report

ACCOUNT NUMBER

0002444929

LEGAL NAME

KERN DELTA WATER DISTRICT

TAX STATUS

CLEAR

<u>LOCATION</u>	<u>DBA NAME</u>	<u>LOCATION ADDRESS</u>	<u>STARTED AT LOCATION</u>	<u>END DATE</u>	<u>IN CITY</u>	<u>COUNCIL</u>	<u>EMP ZONE</u>
0001		501 TAFT HWY BAKERSFIELD CA 93307 6247	06/08/2009		N	Where no zone is applicable	None

<u>FCC</u>	<u>DESCRIPTION</u>	<u>START OF ACTIVITY</u>
L049	Professions / Occupations	06/08/2009

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Appropriation and Allotment ★

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760

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BFY	Fund	Department	Appr Unit	Current Budget	Pre-Encumbered	Encumbered	Uncommitted
2025	760	50	50A2WP	\$45,700,730.00	\$0.00	\$28,831,556.79	\$16,347,153.43

Sanitation

Commissioner Briefing Form

Authority Number/ LOA Subject Title	AE25760057M UTILITIES – WATER
Division	82007000
Vendor	KERN DELTA WATER DISTRICT
Service Description (list complete description below)	
Request the change of Appropriation Unit from 50AX82 to 50A2WP on the original encumbrance. The incorrect appropriation was used to encumber funds for Utilities. The encumbrance facilitates the payment of Water Utility Charges to be incurred at Green Acres Farm in Bakersfield, California. Water utility charges are established by the Kern County Water District Board of Directors, as permitted by California Water Code section 35423.	
Duration of funding: July 1, 2024 through June 30, 2025 Estimated Amount: \$70,000.00	
Date of Briefing	MARCH 4, 2025
Time of Briefing	10:00 A.M.
Commissioner Name	JENNY CHAVEZ
Commissioner Signature	

* For an AE with LOA attached that will be submitted to the board (\$20,000 and greater), the following language is to be included on the golden rod, "Authorize the President or two members of the Board of Public Works to execute this service agreement"

* All acronyms are to be spelled out

Note: Please contact David Santos in Contracts Section to schedule a briefing with the Commissioner.

Signed form must be submitted in AE package to Purchasing Section.

PUBLIC WORKS/SANITATION

Fund 760

DOCUMENT TRANSMITTAL LOG

DATE DELIVERED: 03/18/2025
SUBMITTED BY: Jasmine Perez

CITY DOCUMENT TYPE: **AUTHORITY FOR EXPENDITURE (AE)**

AE #	VENDOR NAME
AE25760057M	KERN DELTA WATER DISTRICT

PUBLIC WORKS/ ACCOUNTING
CITY HALL, 9TH FLOOR – MAIL STOP 470

Attention: Jefferson & Maria