

## Department of Public Works

Bureau of Engineering  
Bureau of Street Services  
Joint Report No.1

October 9, 2024  
CD No. 15

**REQUEST FOR REVOCABLE PERMISSION TO ENCROACH INTO THE PUBLIC WAY SAN PEDRO GATEWAY SIGN - 6<sup>TH</sup> STREET BETWEEN HARBOR BOULEVARD AND BEACON STREET****RECOMMENDING THE BOARD OF PUBLIC WORKS (BOARD):**

AUTHORIZE the City Engineer to issue a Revocable Permit to encroach within the public way, subject to the Conditions listed. ENCROACHMENTS: San Pedro Gateway solar powered cantilever sign (Transmittal No. 1), which will be 26 feet in height and span 33 feet across 6<sup>th</sup> Street between Harbor Blvd and Beacon Street (Transmittal No. 2) and features an emerald light fixture.

**CONDITIONS**

1. **Hold Harmless Agreement** - The permittee shall execute the attached Hold Harmless Agreement (Transmittal No. 3) and email a copy to [carlos.chaidez@lacity.org](mailto:carlos.chaidez@lacity.org).
2. **Covenant & Maintenance Agreement:** The permittee shall execute the attached Covenant & Maintenance Agreement (Transmittal No. 4) and email a copy to [carlos.chaidez@lacity.org](mailto:carlos.chaidez@lacity.org).
3. **Insurance Requirements** - The permittee shall provide proof of liability and property damage insurance (Transmittal No. 5) satisfactory to the City Administrative Officer (CAO). The City Risk Manager recommends coverage in the amount of at least \$1,000,000. Evidence of Insurance must be presented annually to the CAO.
4. **B-Permit** - The design and construction within the public way shall comply with B-Permit procedures, including any necessary special inspection (e.g. structural review). Plans and structural calculations shall be submitted to the BOE Harbor District via the online B-Permit application in the BOE Customer Service Portal. The plans shall be reviewed and approved by the Lateral Support Section of the BOE. During the B-Permit review process, the Bureau of Engineering (BOE) will forward the plans to the Bureau of Street Services, Bureau of Street Lighting, Department of Transportation, and any other relevant agencies. These agencies will review and approve the plans, ensuring there are no conflicts and obtaining the necessary clearances related to trees, traffic signals, substructures, and utilities.
5. **Cultural Affairs Approval** - The plans shall be reviewed and approved by the Cultural Affairs Department, 201 N Figueroa Street, 14<sup>th</sup> floor, Los Angeles, CA 90012.
6. The Conditions herein must be completed, and the B-Permit issued within 1 year of the adoption of this report.

## **TRANSMITTALS**

1. Gateway Sign Package
2. Vicinity Map
3. Hold Harmless Agreement and Instructions to Applicant
4. Covenant and Maintenance Agreement
5. Insurance Instructions for Revocable Permits
6. Revocable Permit Request Application (Ref. 2023000488)
7. Structural Plan - Proposed
8. Letter of Support - Neighboring Property Owner
9. Letter of Support - LA Sportswalk of Fame
10. Letter of Support - Councilmember Tim McOsker
11. Letter of Support - Former Councilmember Joe Buscaino
12. Letter of Support - San Pedro Chamber of Commerce
13. Letter of Support - Northwest San Pedro Neighborhood Council
14. Letter of Support - San Pedro Waterfront Arts District
15. Cultural Affairs Commission Meeting Minutes - Oct 11, 2023
16. Line of Sight Exhibit

## **DISCUSSION**

On January 7, 2024, the San Pedro Property Owners' Alliance requested revocable permission (Transmittal No. 6) to install a 26' tall solar powered cantilever gateway arch sign featuring an emerald light fixture on 6th Street between Harbor Blvd and Beacon Street, at the eastern entrance into the San Pedro downtown area ( Transmittal No. 2). The San Pedro Gateway sign will welcome visitors from the newly revitalized LA Waterfront to San Pedro's historic downtown area. Additional details regarding the sign's exact location and dimensions can be found in the Gateway Sign Package (Transmittal No. 1) and proposed structural plan (Transmittal No. 7).

The property located immediately adjacent to the proposed pole is Portside Inn and Suites Hotel. Across 6th street is the Little Italy Piazza, a plaza owned by the City of Los Angeles and currently closed for renovations. The construction of the sign will require the relocation of a small street tree. Additionally, the LA Sportswalk of Fame bronze plaque belonging to Willie Shoemaker will need to be relocated as close as possible to its current location (Transmittal No. 9).

The project will be managed and funded entirely by the San Pedro Property Owners' Alliance.

This proposed Gateway Sign has received strong support, as evidenced by the letters of support from CD 15 Councilmember Tim McOsker (Transmittal No. 10), former CD 15 Councilmember Joe Buscaino (Transmittal No. 11), San Pedro Chamber of Commerce

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(Transmittal No. 12), Northwest San Pedro Neighborhood Council (Transmittal No. 13), the San Pedro Waterfront Arts District (Transmittal No. 14), the owner of the hotel adjacent to the sign (Transmittal No. 8), and the LA Sportswalk of Fame (Transmittal No. 9).

The Gateway Sign project was presented to the Cultural Affairs Commission on October 11, 2023 and was unanimously approved (Transmittal No. 15).

Subject to the conditions of this report, the granting of the Applicant's request will allow the installation of the gateway sign that will provide an aesthetic enhancement to the neighborhood. The San Pedro Property Owners' Alliance promotes neighborhood beautification and commerce.

Gianine Rizzi of Councilmember Tim McOsker's Office is familiar with this project and has been working diligently to move this approval along.

There is no known controversy associated with the San Pedro Gateway sign and it does not impact vehicular or pedestrian movements. An exhibit analyzing line of sight (Transmittal No. 16) shows that the sign will not obstruct motorists' view of traffic lights. Therefore, subject to meeting the conditions of this report, we recommend granting the City Engineer authority to issue a revocable permit.

The applicant has paid the appropriate R-Permit fee deposit of \$7,000.

( CC GSM BM SL AB )

Report reviewed by:

BOE (ADM)

Report prepared by:

Harbor District Office

Carlos Chaidez, PE  
District Engineer  
Phone No. (213) 659-9393

CC/06-2024-0086\_HAR.gva

Questions regarding this report may be referred to:  
Carlos Chaidez, Harbor District Engineer  
Phone No. (213) 659-9393  
E-mail carlos.chaidez@lacity.org

Respectfully submitted,



for

Ted Allen, PE  
City Engineer  
Bureau of Engineering



for

Keith Mozee  
Executive Director  
and General Manager  
Bureau of Street Services

est. 1888

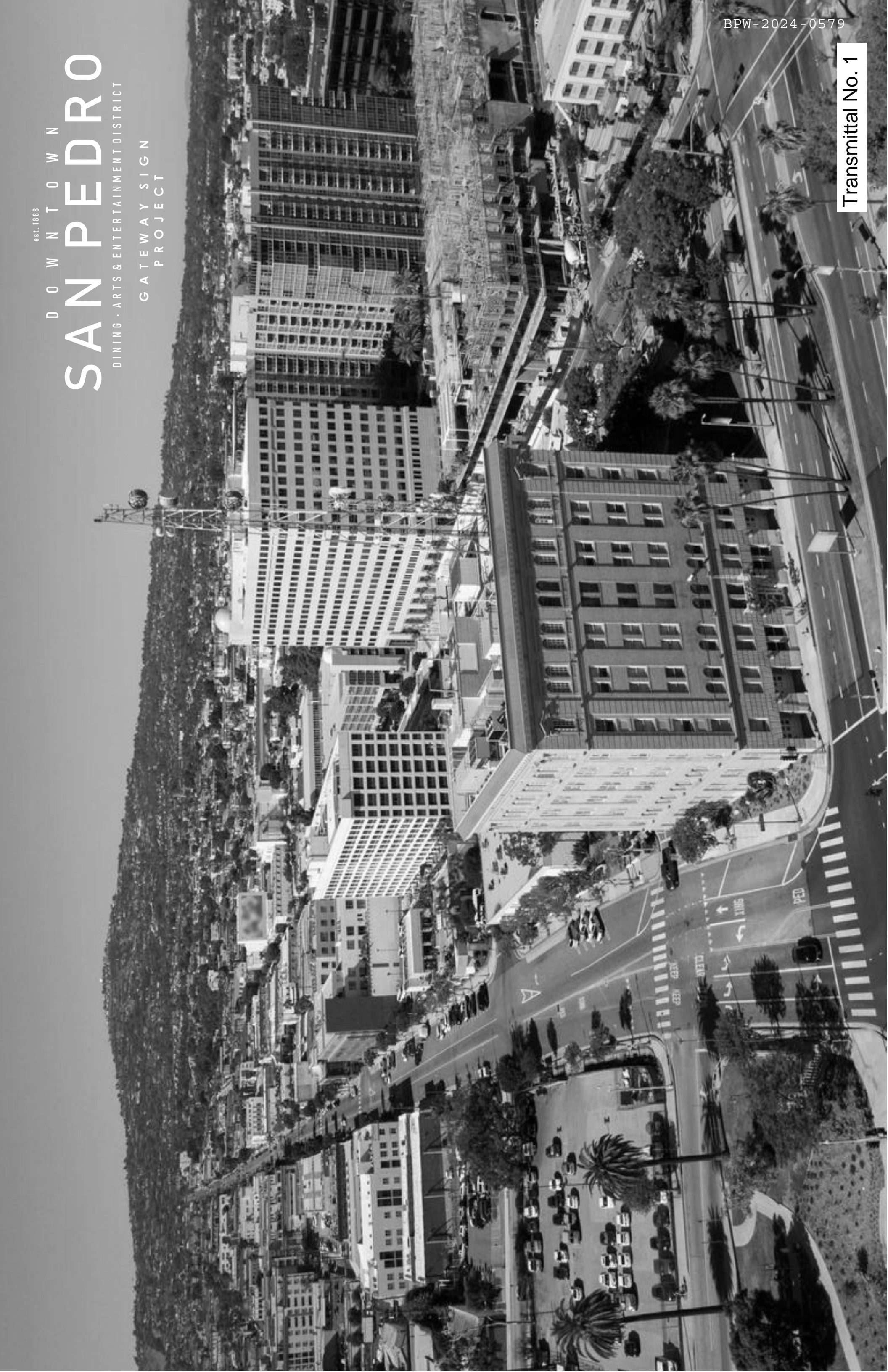
# D O W N T O W N SAN PEDRO

DINING · ARTS & ENTERTAINMENT DISTRICT

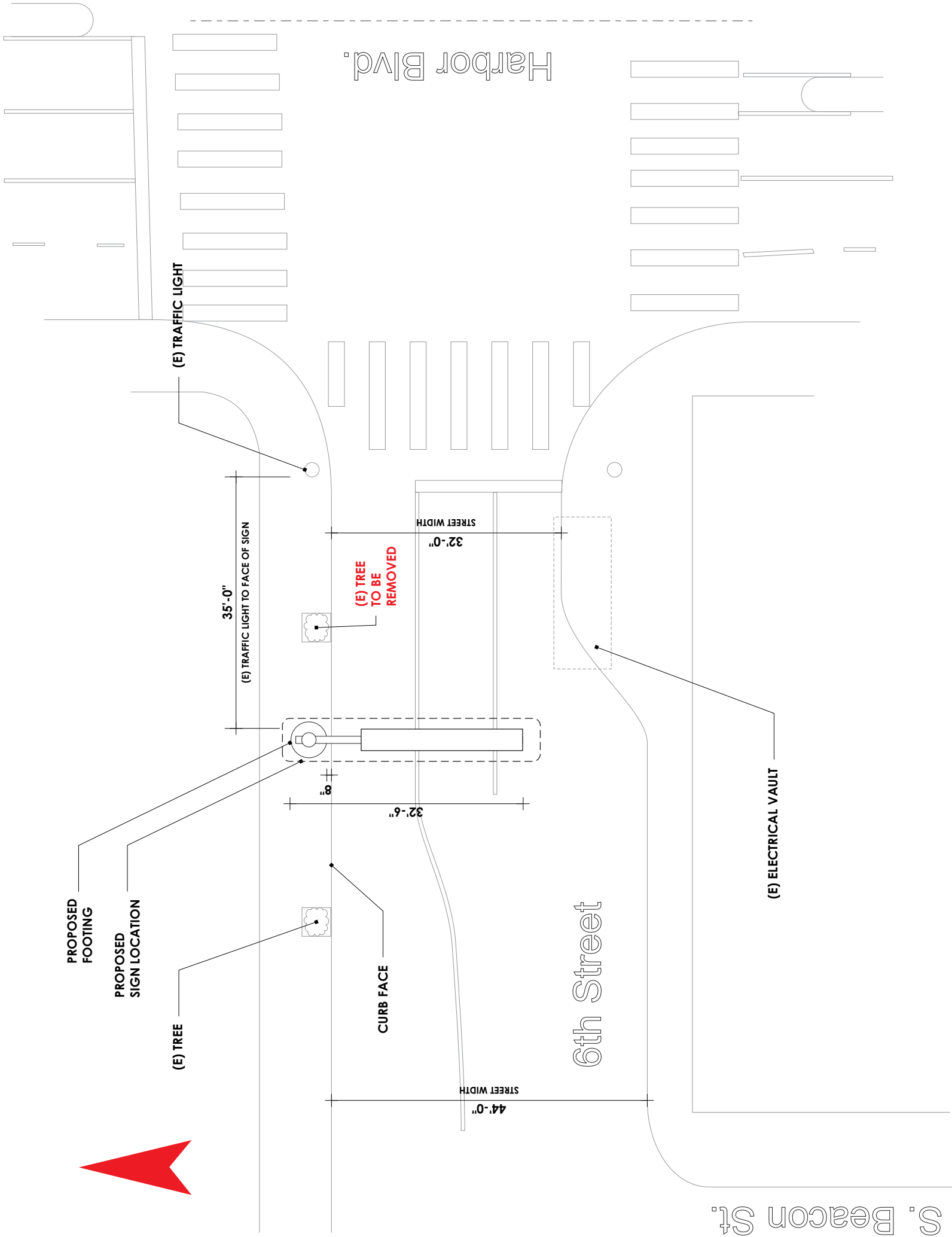
GATEWAY SIGN  
PROJECT

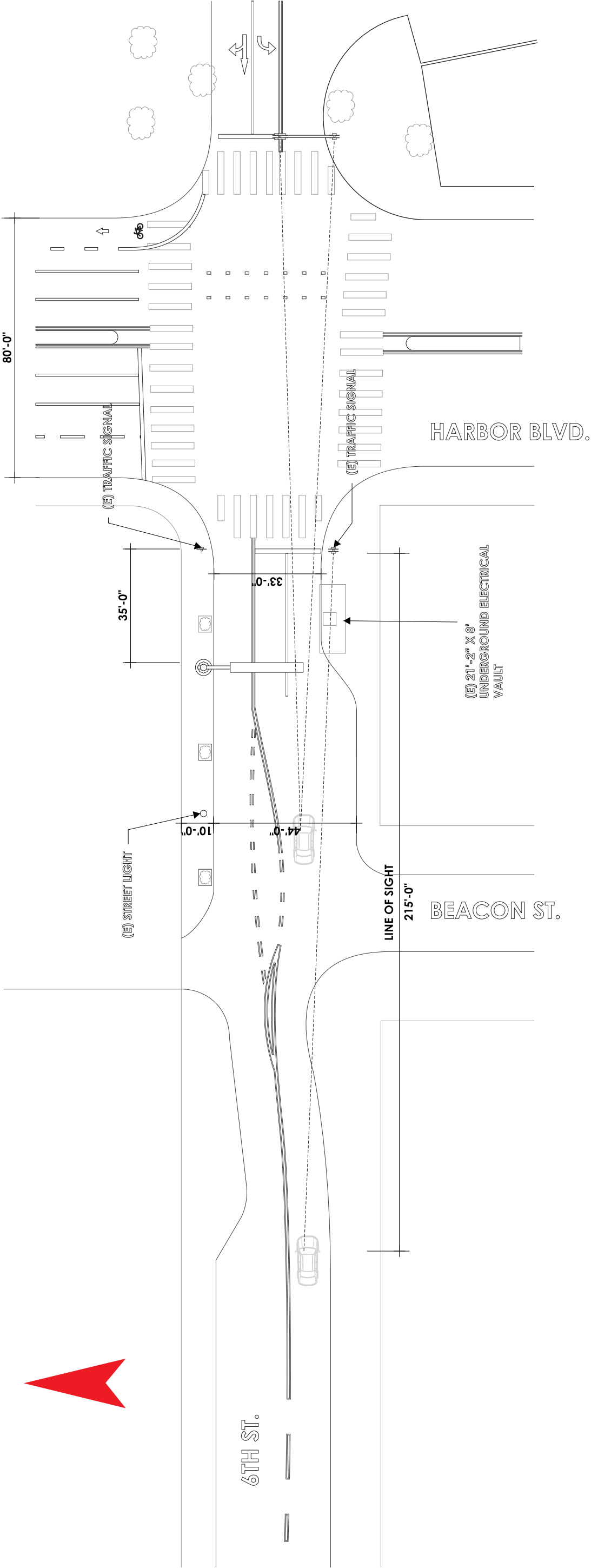
BPW-2024-0579

Transmittal No. 1





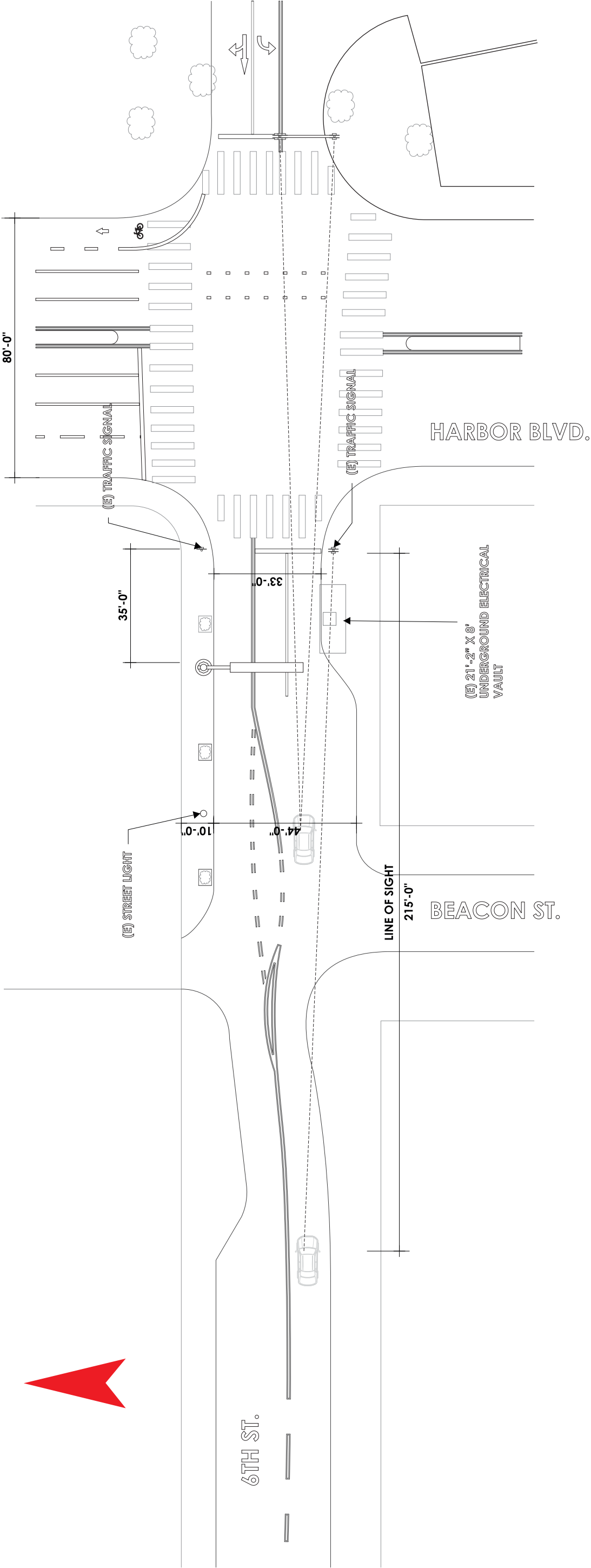




TOP VIEW

A

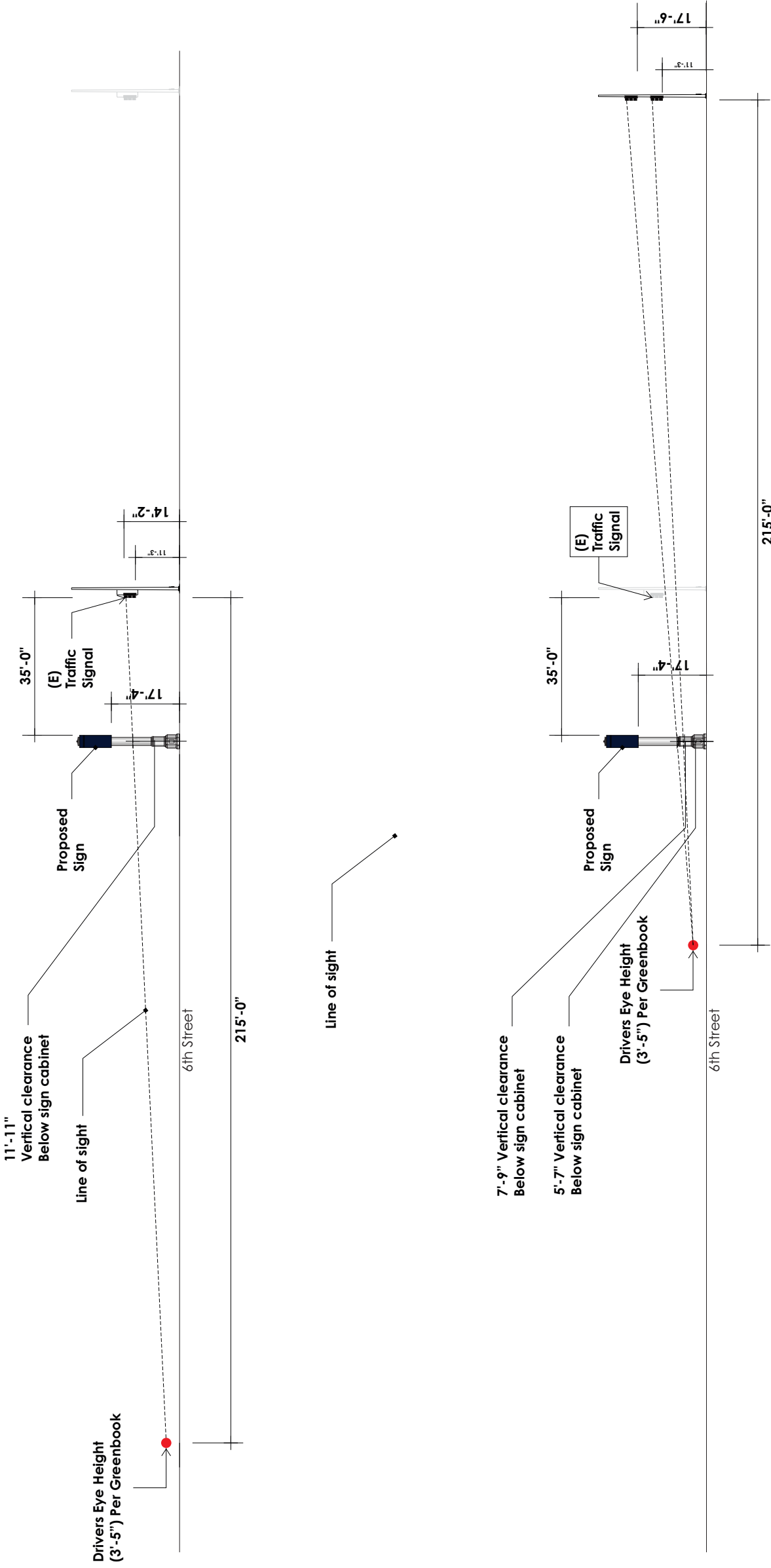
SCALE: 1/32" = 1'-0"



TOP VIEW

A

SCALE: 1/32" = 1'-0"



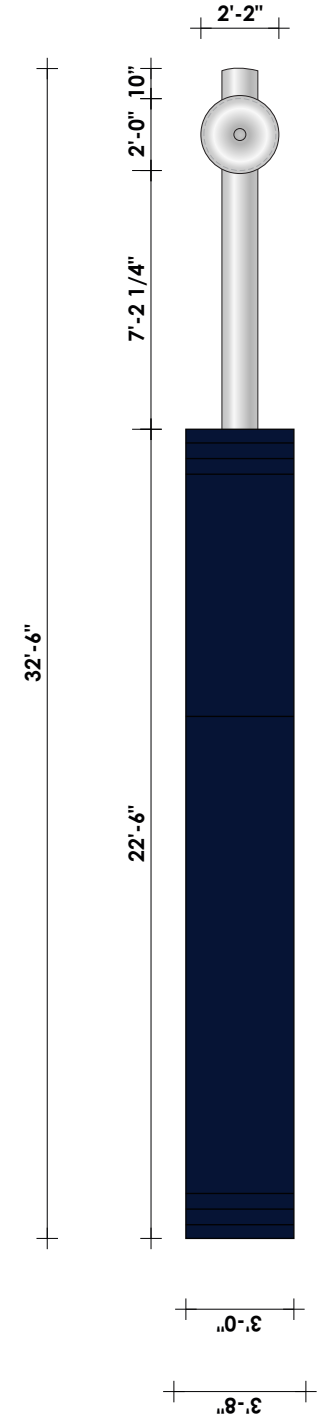
VERTICAL VIEW

B

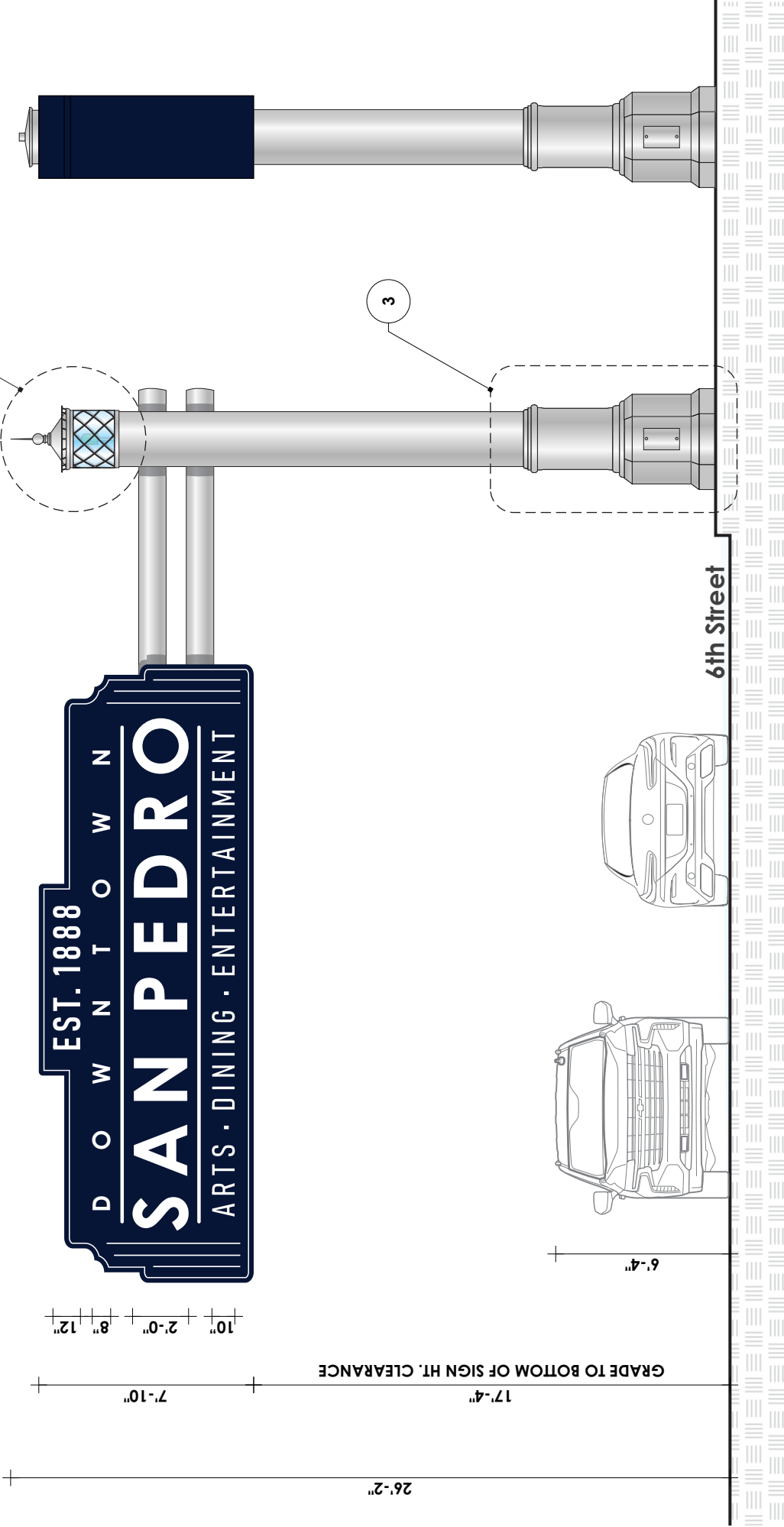
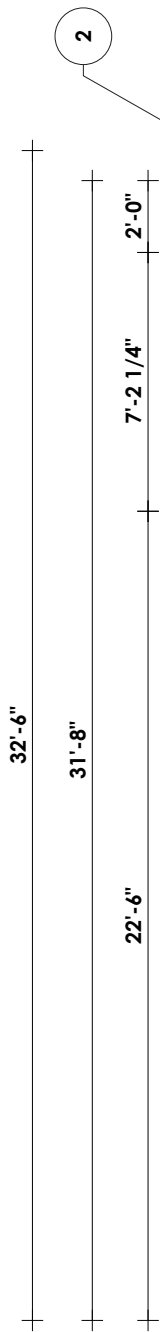
SCALE: 1/16" = 1'-0"



DOWNTOWN SAN PEDRO GATEWAY SIGN / OPTION #1 SIGN DIMENSIONS

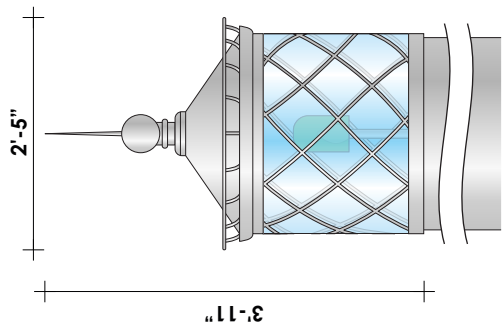


FRONT VIEW



FRONT VIEW

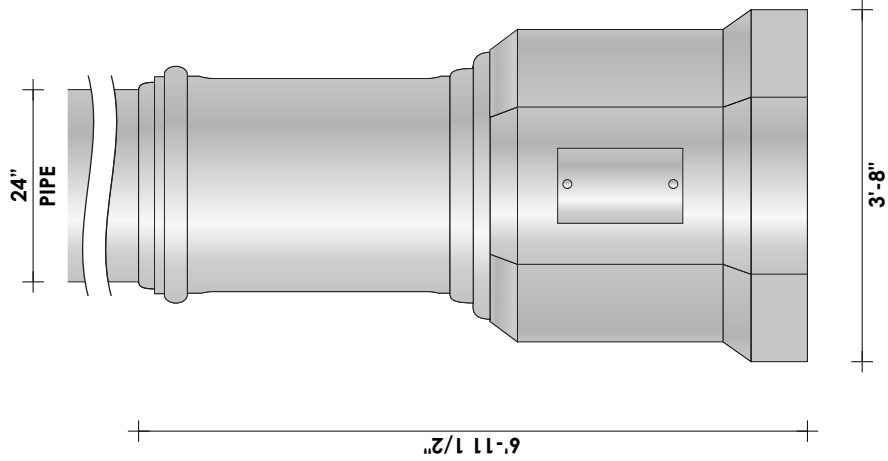
SIDE VIEW



LIGHT FIXTURE DIMENSIONS

Scale: 1/2" = 1'-0"

2



SIGN DIMENSIONS

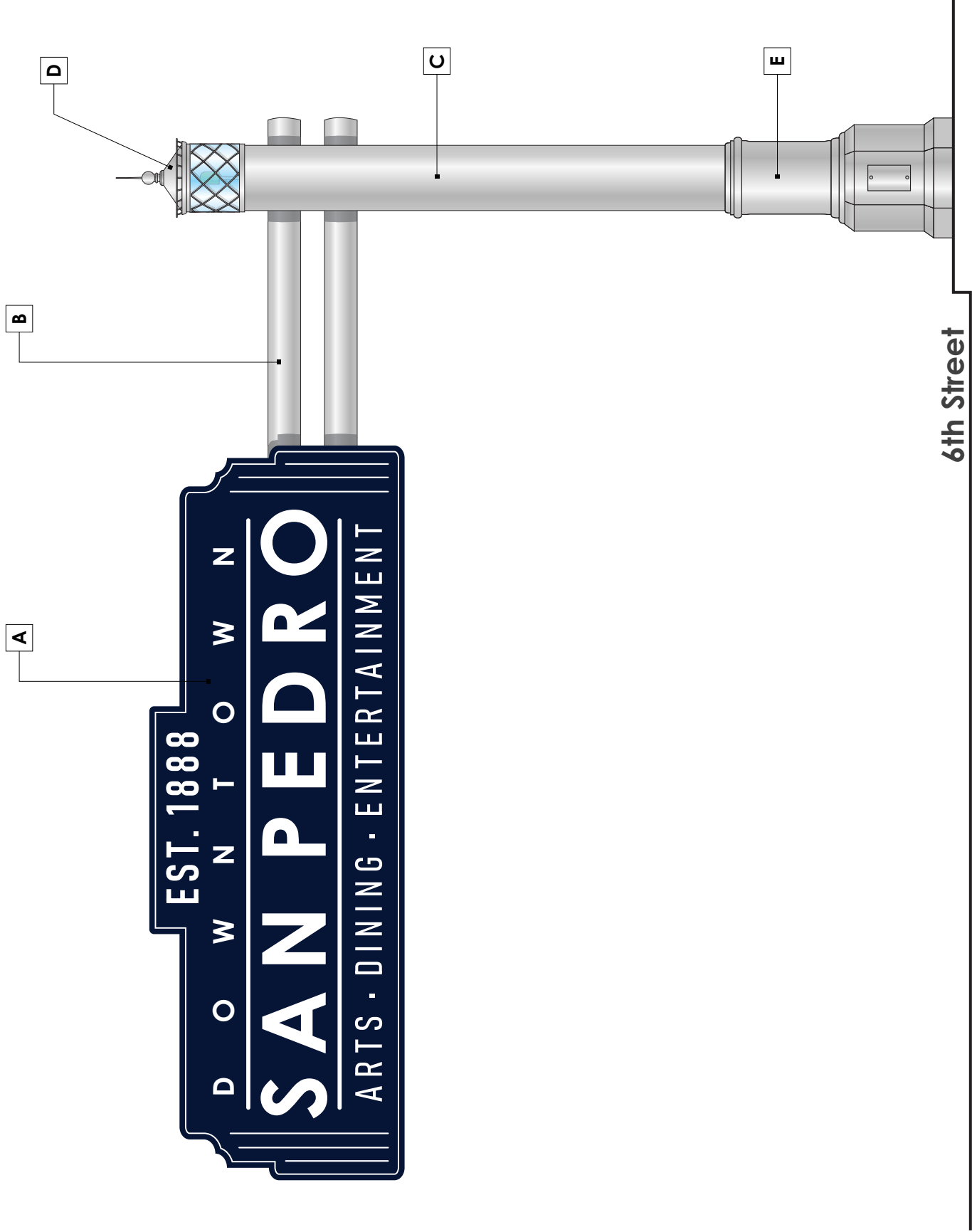
Scale: 3/16" = 1'-0"

1

BASE POLE COVER DIMENSIONS

Scale: 1/2" = 1'-0"

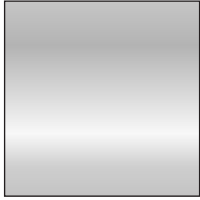
3



FRONT VIEW

SAN PEDRO GATEWAY SIGN SPECIFICATIONS

- A.** CUSTOM FABRICATED ALUMINUM DOUBLE FACE CABINET SIGN PAINTED WITH SATIN FINISH. OUTLINE AND ACCENTS TO BE PAINTED WHITE.
- “**EST. 1888**” SIGN COPY TO BE PAINTED WHITE LETTERING.
- “**DOWNTOWN**” SIGN COPY TO BE PAINTED WHITE LETTERING WITH SINGLE ROW OF G2G AURORA FLEX LED. LED TUBING TO BE WHITE WHEN OFF AND BLUE WHEN ILLUMINATED.
- “**SAN PEDRO**” SIGN COPY TO BE PAINTED WHITE LETTERING WITH SINGLE ROW OF LED TUBING.
- “**ARTS • DINING • ENTERTAINMENT**” SIGN COPY TO BE PAINTED WHITE LETTERING.
- B.** HORIZONTAL STEEL POLE STRUCTURE TO BE PAINTED MATTHEWS PAINT METALLIC SILVER WITH SATIN FINISH.
- C.** VERTICAL STEEL POLE STRUCTURE TO BE PAINTED MATTHEWS PAINT METALLIC SILVER WITH SATIN FINISH.
- D.** CUSTOM FABRICATED LIGHT FIXTURE CAP WITH EMERALD LIGHTING. LIGHT FIXTURE TO BE PAINTED MATTHEWS PAINT METALLIC SILVER WITH SATIN FINISH.
- E.** CUSTOM FABRICATED BASE POLE COVER PAINTED MATTHEWS PAINT METALLIC SILVER WITH SATIN FINISH.



MATTHEW PAINT  
METALLIC SILVER



NAVY BLUE  
(ACTUAL COLOR TBD.)











DOWNTOWN SAN PEDRO GATEWAY SIGN / NIGHT SIMULATION PHOTO (FACING HARBOR BLVD.)

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## Vicinity Map - San Pedro Gateway Sign



## INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

### INSTRUCTIONS TO APPLICANT

1. The Engineering Office will prepare an original copy of the Covenant and Maintenance Agreement.
2. Take the original copy of the Covenant and Maintenance Agreement form for notarization.
3. After notarization, return the original copy to the Engineering Office for further processing.
4. The Engineering Office will retain the original copy of the Agreement form.

THANK YOU FOR YOUR COOPERATION IN THIS PROCEDURE. THESE STEPS ARE NECESSARY FOR THE PROTECTION OF BOTH YOUR INTERESTS AND THOSE OF THE CITY.

City of Los Angeles  
INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration of the City of Los Angeles ("Grantor") granting permission to the San Pedro Owners' Property Alliance ("Permittee") for the following:

REVOCABLE PERMIT FOR INSTALLING A 26-FOOT TALL AND 33-FOOT WIDE GATEWAY CANTILEVER SIGN, ACROSS THE WIDTH OF 6<sup>TH</sup> STREET, BETWEEN HARBOR BLVD AND BEACON STREET, AT THE EASTERN ENTRANCE INTO THE SAN PEDRO DOWNTOWN AREA, WITHIN THE PUBLIC RIGHT-OF-WAY.

Permittee undertakes and agrees to defend, indemnify, and hold harmless the City of Los Angeles and any and all of City's Boards, Officers, Agents, Employees, Assigns, and Successors in Interest from and against all suits and causes of action, claims, attorney's fees and cost of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including employees and agents, or damage to or destruction of any property of either party hereto or of third parties, arising in any manner from or related to the acts or omissions of Permittee in using Grantor's property as described above.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR HEREINABOVE FIRST WRITTEN

(Seal)

My license expires on \_\_\_\_\_, 20\_\_\_\_  
Notary Public in and for said County and State

Executed at Los Angeles, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

GRANTOR  
CITY OF LOS ANGELES

PERMITTEE

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Dept: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_



## COVENANT AND MAINTENANCE AGREEMENT

### INSTRUCTIONS TO APPLICANT

1. The Engineering Office will prepare an original copy of the Covenant and Maintenance Agreement form.
2. Take the original copy of the Covenant and Maintenance Agreement form for notarization.
3. After notarization, return the original copy to the Engineering Office for further processing.
4. The Engineering Office will retain the original copy of the Agreement form.

THANK YOU FOR YOUR COOPERATION IN THIS PROCEDURE. THESE STEPS ARE NECESSARY FOR THE PROTECTION OF BOTH YOUR INTERESTS AND THOSE OF THE CITY.

**City of Los Angeles  
Bureau of Engineering  
Harbor District  
638 S. Beacon St., 4<sup>th</sup> Floor  
San Pedro, CA 90731**

**COVENANT AND MAINTENANCE AGREEMENT**

The undersigned hereby certify that (I am) (we are) the permittee of the hereinafter described Revocable Permit (Ref. 2023000488) for the proposed construction of a cantilever sign spanning across 6<sup>th</sup> Street between Harbor Blvd and Beacon Street, within the public right-of-way.

That in consideration of the approval of said Revocable Permit, we hereby promise, covenant and agree to and with the City of Los Angeles to remove the encroachments at no cost to the City upon request within 90 days.

We hereby promise, covenant, and agree to always maintain, clean, safeguard the sign, and keep free of graffiti, at no cost to the City. Failure to do so will result in City Action at the permittee's expense.

That this Covenant and Agreement shall be binding upon any further owners, encumbrancers, successors, heirs or assigns and shall continue in effect unless otherwise released by authority of the City Engineer of the City of Los Angeles.

(Signed) \_\_\_\_\_ (Dated) \_\_\_\_\_

(Signed) \_\_\_\_\_ (Dated) \_\_\_\_\_

(Signed) \_\_\_\_\_ (Dated) \_\_\_\_\_

Approved by the Bureau of Engineering \_\_\_\_\_ Date \_\_\_\_\_

CITY OF LOS ANGELES  
BOARD OF PUBLIC WORKS  
200 N. SPRING ST. ROOM 355 CITY HALL, LOS ANGELES, CA 90012

## REVOCABLE PERMITS INSURANCE SUBMITTAL INSTRUCTIONS

Attention: “Insured, Broker, Agent, and Insurer”

Effective immediately there has been a change in the way you must submit your proof of insurance to the City of Los Angeles.

The **City** has implemented a new insurance and bonds compliance system ([KwikComply](https://kwikcomply.org)) designed to make submitting and retrieving insurance information quick and easy. The system is designed to be used primarily by insurance brokers and agents as they submit client insurance information directly to the City. The agent or broker submitting the certificate must go to <https://kwikcomply.org> to register first with their individual insurance license, and then submit insurance electronically.

### **Requirements for Commercial Revocable Permits**

- General Liability limits required – A minimum of \$1 Million Dollars (\$ 2 Million Aggregate)
- A (30) thirty-day written cancellation notice (10 days for non-payment of premium)
- **Certificate holder** and **Additional insured** must be as follows:  
**City of Los Angeles and all of its Agencies, Boards, and Departments**  
**200 N Main Street, City Hall East, Room 1240, Los Angeles, CA 90012**
- Include Bureau of Engineering (BOE) permit application reference number, the site address or location, and the reason for the encroachment in the Description of Operations box of the ACORD 25 – Certificate of Liability Insurance

### **For Residential Revocable Permits**

You must use the [KwikComply](https://kwikcomply.org) system to submit your insurance information. However the City of Los Angeles will accept an **ACORD 24** – Certificate of Property Insurance, with the below requirements sent to [cao.insurance.bonds@lacity.org](mailto:cao.insurance.bonds@lacity.org). Homeowner Declarations Page is not acceptable.

#### **Must include:**

- Complete Producer information including contact information and license number of authorized representative signing the ACORD 24
- Policy Information (type, number, term, limits, insurers with NAIC#)
- Include BOE permit application reference number, the site address or location, and the reason for encroachment under Special Conditions/Other Coverages of the ACORD 24
- Insurance must include a minimum of \$300,000 in **Personal Liability**
- The City of Los Angeles does **NOT** require to be an additional insured on Homeowner policies.

Once the Risk Management office has assigned you a Certificate Approval (CA) number, please send it with a copy of your insurance certificate to the Board of Public Works Office at [bpw.ins.bonds@lacity.org](mailto:bpw.ins.bonds@lacity.org)

**All Revocable permit holders must retain proof of insurance on file with the Board of Public Works for as long as the encroachment exists, this is not a permit used for the construction period only. Please follow the Board of Public Works instructions for submitting proof of insurance carefully. Please note that your insurance provider (using the new methods of submission) must update the insurance information ANNUALLY.**

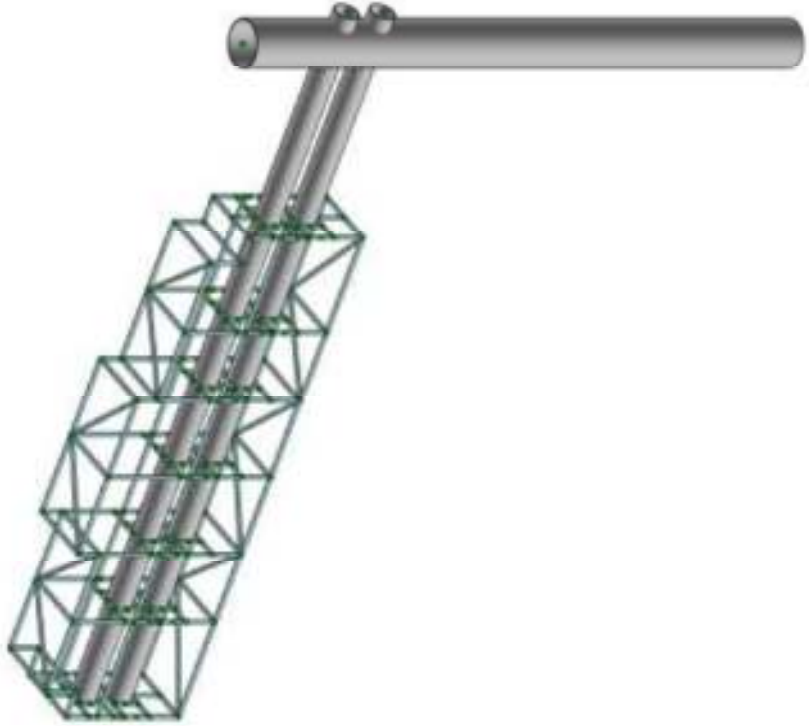
For any questions regarding the use of the new system, please call the Risk Management office at (213) 978-7475 or send an email to [cao.insurance.bonds@lacity.org](mailto:cao.insurance.bonds@lacity.org).

For any permit inquiries such as status, please refer to the list of supervisors for each district associated to each group:  
<https://engpermitmanual.lacity.org/development-services-support>

Further instructions on insurance submissions please visit,  
<https://engpermitmanual.lacity.org/other-boe-permitsprocesses/technical-procedures/13-liability-insurance-requirements>

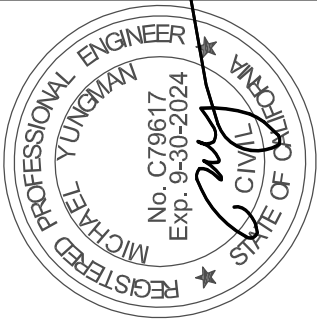
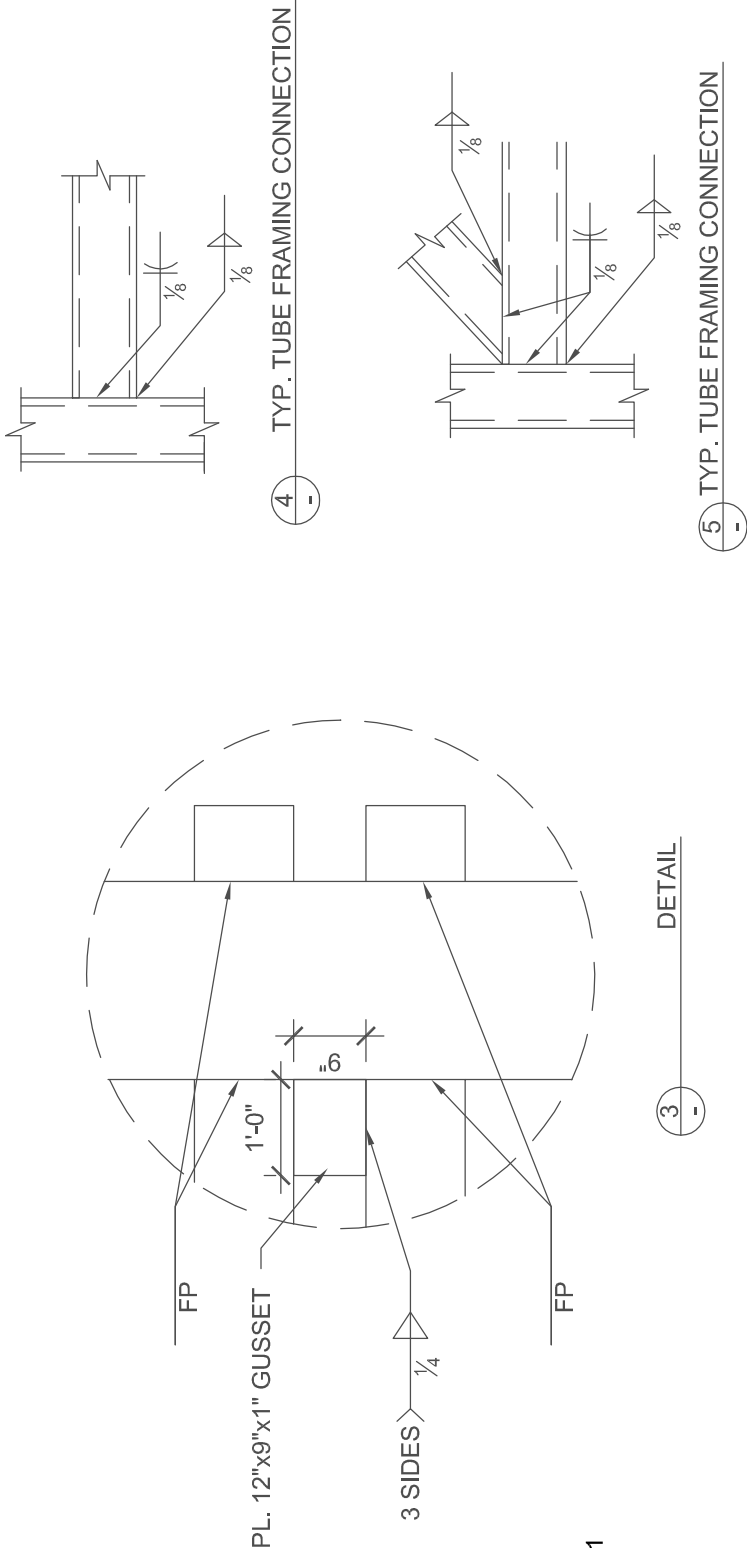
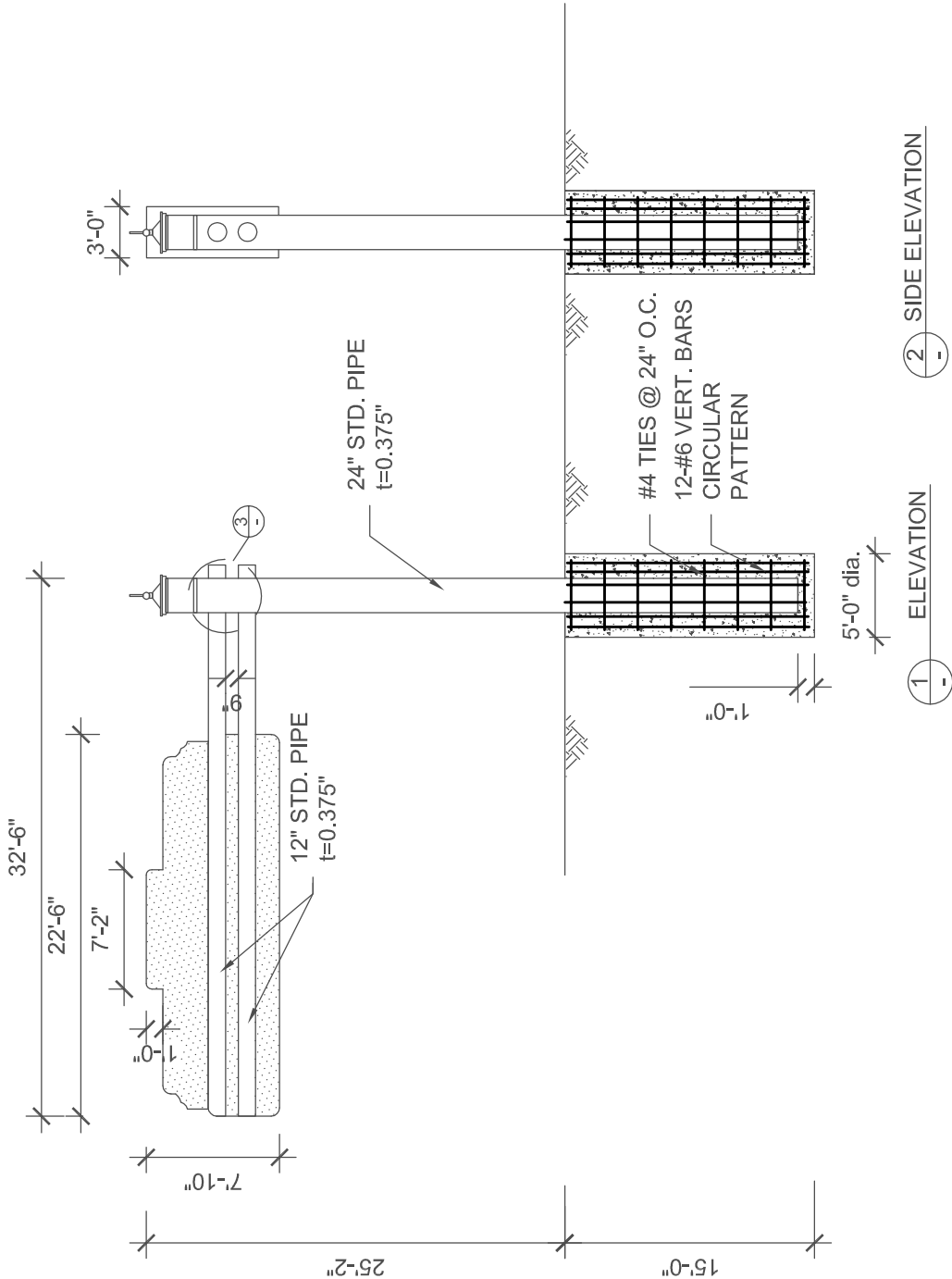
Application Reference No.	<b>2023000488</b>
<b>APPLICATION STATUS:</b>	
Date submitted	<b>1/7/2024 4:20:15 PM</b>
Date Application Processed	
Site Address:	<b>105 W. 6th St. San Pedro, CA 90731</b>
Legal Description:	
Engineering District	<b>Harbor</b>
Council District	<b>Harbor</b>
Permit will be issued to:	<b>Applicant</b>
Applicant's Name:	<b>Gianine Rizzi</b>
Restaurant Name (if applicable):	
Applicant's Address:	<b>390 West 7th Street</b>
Applicant Email:	<b>grizzi@sanpedrobid.com</b>
Applicant's Phone:	<b>(310)832-2183</b>
Lessee's Name:	
Lessee's Address:	
Lessee's Phone:	
Owner's Name:	<b>San Pedro Property Owners Alliance</b>
Owner's Address:	<b>390 W. 7th St. San Pedro, CA 90731</b>
Owner's Phone:	<b>(310)832-2183</b>
City Business License Number	
Description of Encroachment:	<b>Archway monument sign in the public right of way</b>
Reason for Encroachment:	<b>To promote connectivity and foot traffic from Harbor Blvd to Downtown San Pedro</b>
Permit Purpose:	<b>For the installation of a single pole cantilever "gateway" sign that measure 26'-2" high and 32'-6" wide.</b>
Payment method	
Permit Fee	<b>\$0.00</b>
Fee Waived	<b>No</b>
Fee Discount	<b>\$0.0</b>
Net Fee	<b>\$0.00</b>
Total Fee (includes 7% surcharge)	<b>\$ 0.00</b>
Total of Payments Received Online (Credit Card)	<b>\$0.00</b>
Payment Received at the Counter on:	
Permit Number	
Note to appear on Final Permit (if any):	



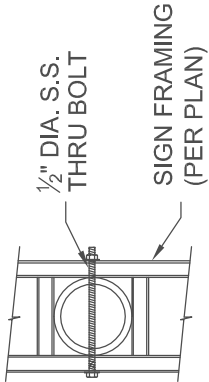


GENERAL NOTES

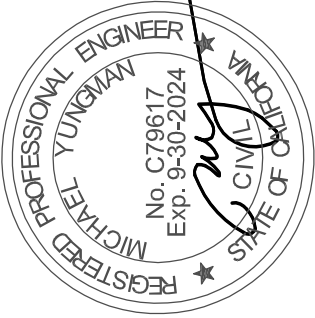
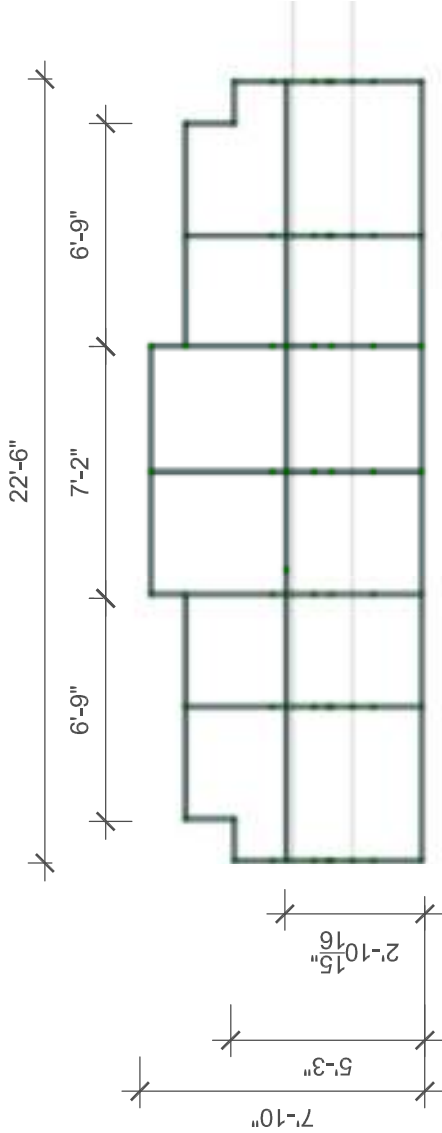
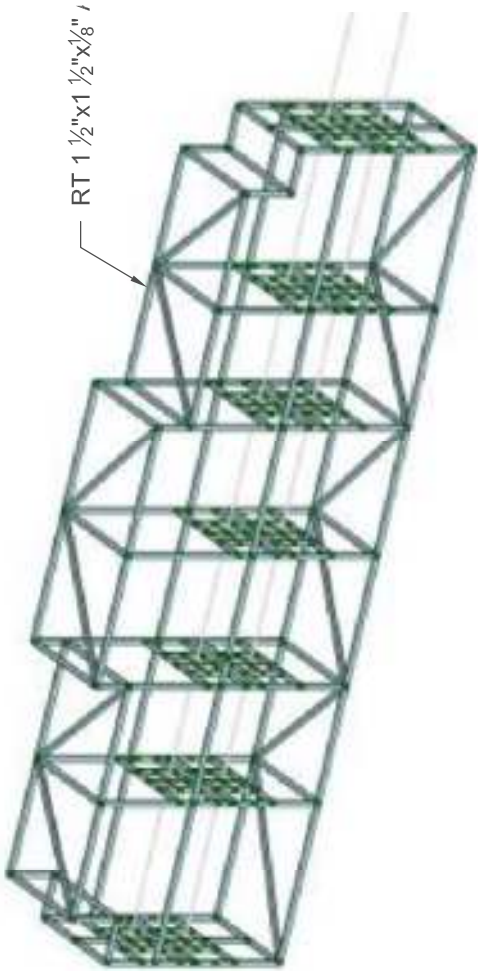
- DESIGN CODE: CBC 2022/IBC 2021
- DESIGN LOADS: ASCE 7-16
- WIND VELOCITY 95 MPH, RISK CATEGORY II, EXPOSURE C
- ALUMINUM EXTRUSION 6061-T6
- FABRICATION AND ERECTION OF ALUMINUM SHALL BE IN COMPLIANCE WITH THE ALUMINUM ASSOCIATION (AA) 2015 ALUMINUM DESIGN MANUAL (ADM)
- ALL ALUMINUM SHOP WELDS SHALL BE PERFORMED BY AN AISC QUALITY CERTIFIED FABRICATOR
- CONCRETE COMPRESSIVE STRENGTH MIN.  $f_c=2500$  PSI @ 28 DAYS
- CEMENT TYP II OR IV, W/C RATIO 0.45 BY WEIGHT FOR PIER AND CAISSON FOOTINGS
- PIPE STEEL ASTM A53 GRADE B, 35 KSI
- BOLT STEEL ASTM A307, GRADE A
- ALL BOLT HOLES SHALL BE DRILLED  $\frac{1}{8}"$  TO  $\frac{1}{4}"$  OVERSIZED
- BOLTS AND HARDWARE SHALL BE HOT DIP GALVANIZED PER ASTM A153
- NUTS SHALL CONFORM TO ASTM A563
- WASHERS SHALL CONFORM TO ASTM F844
- STRUCTURAL STEEL BARS, PLATES AND ROLLED SHAPES ASTM A36
- SOIL PASSIVE PRESSURE PER CBC CLASS 5 (100 PCF)
- VERTICAL SOIL BEARING PRESSURE PER CBC CLASS 5 (1500 PSF)
- STEEL REINFORCEMENT IN CONCRETE ASTM A615 GRADE 60
- PROVIDE MIN. 3" CLEAR COVER ON ALL STEEL EMBEDDED IN CONCRETE
- PROVIDE PROTECTION AGAINST DISSIMILAR METALS
- ALL FABRICATING TO BE PERFORMED IN AN APPROVED SHOP
- STRUCTURAL OBSERVATION PER SEC. 1704.6 IS REQUIRED FOR THIS PROJECT
- CONTACT YUNGMAN ENGINEERING IMMEDIATELY IF GROUNDWATER IS DISCOVERED DURING FOOTING EXCAVATION
- STRUCTURAL STEEL WELDS SHALL BE IN COMPLIANCE WITH ANSI/AWS D1.1 AND AISC SPECIFICATIONS CHAPTER J. WELDERS SHALL BE CERTIFIED AS REQUIRED BY GOVERNING CODE AUTHORITY. WELDING SHALL BE PERFORMED BY ELECTRIC ARC PROCESS USING LOW-HYDROGEN ELECTRODES WITH  $F_{exx}=70$  KSI MIN



SHEET:  
S1



6 SADDLE DETAIL, TYP.



**May Enterprise, LLC.**

**Portside Inn and Suites  
525 South Harbor Blvd.  
San Pedro, CA 90731**

March 13, 2024

San Pedro Property Owners Alliance  
390 W. Seventh St.  
San Pedro, CA 90731  
Att: Ryan Blaney - Executive Director

**RE: LETTER IN SUPPORT- SIGNAGE- Harbor Blvd. and 6<sup>th</sup> Street**

Dear Mr. Blaney,

It has come to our attention that the San Pedro Property Owners Alliance, also known as the San Pedro Property Business Improvement District, has been spearheading plans to construct and install a sign on the corner of Harbor Blvd and Sixth Street in San Pedro, California. Specifically, the sign shall be installed roughly 100 ft away from Harbor Blvd on Sixth Street and adjacent to the Portside Inn.

Our group owns the Portside Inn and Suites and we would like to provide our support for this project. The renderings show that the sign will welcome patrons to Downtown San Pedro and serve as gateway from Harbor Blvd into the downtown Entertainment District. The sign will also be illuminated at night and have a maritime theme to connect with the geographic location of San Pedro.

We feel that this sign, when installed, will not only beautify the immediate area but also increase foot traffic both into our Motel as well as the downtown core.

Sincerely,



Gina Kim



April 15, 2024

San Pedro Property Owners Alliance  
390 W. Seventh St.  
San Pedro, CA 90731  
Att: Ryan Blaney - Executive Director

(Sent via email to [guanine.rizzi@lacity.org](mailto:guanine.rizzi@lacity.org))

### LETTER OF SUPPORT

Dear Mr. Blaney,

It has come to our attention that the San Pedro Property Owners Alliance, also known as the San Pedro Property Business Improvement District, has been spearheading plans to construct and install a sign on the corner of Harbor Blvd and Sixth Street in San Pedro, California. Specifically, the sign shall be installed roughly 100 ft away from Harbor Blvd on Sixth Street and adjacent to the Portside Inn.

The renderings show that the sign will welcome patrons to Downtown San Pedro and serve as gateway from Harbor Blvd into the downtown Entertainment District. The sign will also be illuminated at night and have a maritime theme to connect with the geographic location of San Pedro. Guanine Rizzi brought this to our attention because the installation of the sign will require the repositioning of the Willie Shoemaker Sportswalk Plaque that is located in the spot where the sign will be anchored. We have requested that the sign be located near the anchor as close as the original location.

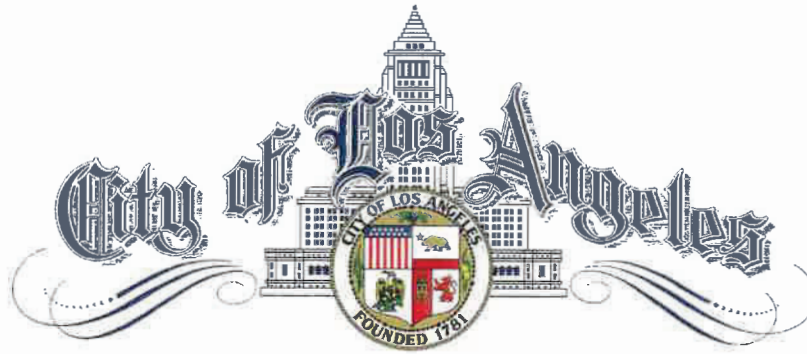
We feel that this sign, when installed, will not only beautify the immediate area but also increase foot traffic both along the sidewalks where the other plaques are installed as well as the downtown core.

Sincerely,

A handwritten signature in blue ink that reads "Bill Spinelli".

Bill Spinelli  
Secretary to the Board

Los Angeles Sportswalk of Fame  
P.O. Box 6277, San Pedro, CA 90734-6277  
[www.lasportswalk.org](http://www.lasportswalk.org) ~ email [info@lasportswalk.org](mailto:info@lasportswalk.org)  
Tax ID: 300274025



TIM McOSKER  
Councilmember, 15th District

February 13, 2023

Mr. Pablo Vasquez  
Bureau of Engineering  
638 South Beacon Street, Suite 402  
Los Angeles, CA 90731

Dear Mr. Vasquez,

The Downtown San Pedro community sits at the heart of the economic engine of the City of Los Angeles. As home to the Port, it is the entry point of the largest gateway to trade in the United States, with tons of cargo moving through its streets annually. Downtown San Pedro is also a historic cultural resource home to the City's Little Italy Cultural Enclave, a thriving Arts District, and home to a variety of small family-owned businesses.

The San Pedro Historic Waterfront Business Improvement District is a local organization which has worked towards the economic and aesthetic revitalization of Downtown over the past decade. They are working in partnership with my office on an application for both B and E permits to construct an entryway monument at the following location with the following specifications:

- Location: 6<sup>th</sup> Street and Harbor Boulevard (SE Corner)
- 18 Ft. Height
- 44 Ft. Across

I fully support the San Pedro Historic Waterfront Business Improvement District application for this project, I believe it to be a vital contribution to the cultural and economic development of the Downtown San Pedro community. By creating beautification projects like the one proposed we give local stakeholders the opportunity to contribute to the economic revitalization of our communities. Should you have any questions or care to discuss this matter further please contact my District Director Erika Velazquez at (310) 732-4515 or via email at [Erika.Velazquez@lacity.org](mailto:Erika.Velazquez@lacity.org).

Sincerely,

TIM McOSKER  
Councilmember, 15th District





**Joe Buscaino**  
Councilmember, 15th District

November 16, 2022

Pablo Vasquez  
Bureau of Engineering (Harbor District Office)  
638 South Beacon Street, Suite 402  
Los Angeles, CA 90731

Dear Mr. Vasquez,

The community of Downtown San Pedro sits at the heart of the economic engine of the City of Los Angeles. As home to the Port of Los Angeles, it is the entry point of the largest gateway to trade in the United States, with tons of cargo moving through its streets annually. Along with its ties to the Port of Los Angeles, Downtown San Pedro is also a historic cultural resource home to the City's Little Italy Cultural Enclave, a thriving Arts District, and home to a variety of small family-owned businesses.

The San Pedro Historic Waterfront Business Improvement District is a local organization which has worked towards the economic and aesthetic revitalization of Downtown over the past decade. They are working in partnership with my office on an application for both B and E permits to construct an entryway monument at the following location with the following specifications.

- Location: 6<sup>th</sup> Street and Harbor Boulevard (SE Corner)
- 18 Ft Height
- 44ft Across

I am in full support of the San Pedro Historic Waterfront Business Improvement District application for this project, I believe that it to be a vital contribution to the cultural and economic development of the Downtown San Pedro community. By creating beautification projects like the one proposed we give local stakeholders the opportunity to contribute to the economic revitalization of our communities. Should you have any questions or care to discuss this matter further please contact my Deputy Chief of Staff Jacob Haik at (310) 732-4515 or via email at [jacob.haik@lacity.org](mailto:jacob.haik@lacity.org).

Sincerely,

**JOE BUSCAINO**  
Councilmember, 15th District





May 8, 2023

Pablo Vasquez  
Bureau of Engineering (Harbor District Office)  
638 South Beacon Street, Suite 402  
Los Angeles, CA 90731

Dear Mr. Vasquez,

The San Pedro Chamber of Commerce supports the creation of an entryway monument sign for downtown San Pedro, connecting visitors from the LA Waterfront to our historic downtown. We are currently working with the Port of Los Angeles on the Connectivity Plan to provide a seamless interface between the LA Waterfront and the historic downtown, and wayfinding signage is a priority.

The San Pedro Historic Waterfront Business Improvement District has worked with community partners in the development of a gateway monument sign that connects Harbor Boulevard to downtown San Pedro. Their efforts will benefit residents and visitors. We support their application for both B and E permits to construct an entryway monument at the following location with the following specifications.

- Location: 6<sup>th</sup> Street and Harbor Boulevard (SE Corner)
- 18 Ft Height
- 44ft Across

We support of the San Pedro Historic Waterfront Business Improvement District application for this project and believe this project will be a significant improvement to our neighborhood. Should you have any questions or need additional details please contact me at (310) 832 – 7272.

Sincerely,

A handwritten signature in black ink, appearing to read "Elise Swanson".

Elise Swanson  
President/CEO  
San Pedro Chamber of Commerce

Ray Regalado, President  
Chris Valle, Vice President  
Melanie Labrecque, Treasurer  
Victor Christensen, Secretary



Certified Neighborhood Council  
Certification Date 02-12-02  
NW San Pedro Neighborhood Council  
638 S. Beacon Street, Box 688  
San Pedro, CA 90731

TELEPHONE: (310) 918-8650 • WEBSITE: NWSanPedro.org • E-MAIL: BOARD@NWSanPedro.org

April 19, 2023

Pablo Vasquez  
Bureau of Engineering  
Harbor District Office  
638 S. Beacon St, Suite 402  
San Pedro, CA 90731

Dear Mr. Vasquez,

The Northwest San Pedro Neighborhood Council has reviewed the proposal by the Business Improvement District (BID) for a gateway entrance sign to be placed at the foot of 6<sup>th</sup> Street and we enthusiastically support this idea. In fact, several years ago our Board developed a vision for our downtown area that included the idea of some type of gateway sign. We are pleased to see that this idea is about to become a reality.

Downtown San Pedro is currently undergoing significant cultural and economic revitalization and has been recognized by the state as a Cultural, Art, and Entertainment District. Our waterfront is also undergoing revitalization. A gateway sign, such as the one being proposed by the BID would help to connect our downtown to the waterfront and attract waterfront visitors and cruise passengers into our downtown. A more vibrant downtown will benefit visitors, residents, and businesses alike.

We fully support the BID in their application for both B and E permits to construct an entryway monument at the southeast corner of 6<sup>th</sup> Street and Harbor Boulevard. We understand that the sign will be 18 feet tall with a span of 44 feet and will be lit by neon at night.

Feel free to contact me should you have any questions or need additional information.

Sincerely,

Ray Regalado, President  
On Behalf of the Northwest San Pedro Neighborhood Council  
CC: San Pedro Business Improvement District  
Councilmember Tim McOske

**BOARD OF DIRECTORS****Linda Grimes**

*Executive Director  
Eighteenth Street Marketing*

**Inez Bush**

*Board Chair,  
Assistant Dean, Otis College of  
Art & Design Extension*

**Andrew Silber**

*Vice-Chair  
Former Restaurant Owner*

**Louisa McHugh**

*Secretary  
National Watercolor Society*

**Joleen Deatherage**

*Treasurer, Bookkeeper*

**Dr. Cora Ramirez-Vasquez**

*Therapist & Co-Owner of Gallery Azul*

**David McKenna**

*Lawyer (retired)*

**Richard Foss**

*Executive Director of Collage*

**Kathy Creighton**

*Artist/Community Activist*

**Laura Duarte**

*Donor Relations, Boys and Girls Club*

**Alan Padilla**

*Artist and Owner of The Artistry*

**David Roberts**

*Development Consultant*

**Jenny Krusoe**

*AltaSea ED, Board Advisor*

**Patricia Carroll**

*(Deceased)*

*Founding Chair Emeritus*

**ADVISORY COUNCIL****Steven Allen Fox**

*Musician*

**Terrelle Jerricks**

*Random Lengths News  
Managing Editor*

**Candice Gawné**

*Neon Artist*

**Jack Baric**

*Filmmaker*

**CALIFORNIA CULTURAL  
DISTRICT PARTNERS**

Angels Gate Cultural Center  
Cabrillo Marine Aquarium  
CD15 Office of Joe Buscaino Grand  
Vision Foundation  
San Pedro Chamber of Commerce

**MAILING ADDRESS**

880 W.18<sup>th</sup> St., San Pedro, CA 90731

November 8, 2022

Pablo Vasquez

Bureau of Engineering (Harbor District Office)  
638 South Beacon Street, Suite 402  
Los Angeles, CA 90731

Dear Mr. Vasquez,

The community of Downtown San Pedro is currently undergoing a cultural and economic revitalization, fueling the creation of jobs and improvement in the quality of life of small businesses, artists, and residents. The **San Pedro Waterfront Arts District** (Arts District) has been part of the significant progress made over the past two decades to attract new businesses and beautify our public corridors. The construction of an entryway gate into the Downtown San Pedro community would make an immense positive impact on the efforts of all the local organizations working to make the community a better place to work, live, and conduct business.

The San Pedro Historic Waterfront Business Improvement District has worked in partnership with the San Pedro Waterfront Arts District in the development of this project and has the interest of the community in mind. Their efforts will benefit the entire community and the Arts District is in full support of the application for both B and E permits to construct an entryway monument at the following location with the following specifications.

- Location: 6<sup>th</sup> Street and Harbor Boulevard (SE Corner)
- 18 Ft Height, 44 feet wide

The Arts District fully supports the San Pedro Historic Waterfront Business Improvement District application for this project, we believe that this project will be a significant improvement to our neighborhood and continue the renaissance currently underway.

Should you have any questions or need additional details please contact: Linda Grimes, 310-732 0010, email – [55lindagrimes@gmail.com](mailto:55lindagrimes@gmail.com).

Sincerely,

*Linda L. Grimes*

Linda L. Grimes,

Executive Director, San Pedro Waterfront Arts District

TRANSMITTAL NO. 14



## CITY OF LOS ANGELES

CALIFORNIA



**KAREN BASS**  
MAYOR

## CULTURAL AFFAIRS COMMISSION

THIEN HO  
PRESIDENT

ROBERT VINSON  
VICE PRESIDENT

TRIA BLU WAKPA  
RAY JIMENEZ  
ASANTEWA OLATUNJI  
CATHY UNGER

## DEPARTMENT OF CULTURAL AFFAIRS

201 NORTH FIGUEROA ST, SUITE 1400  
LOS ANGELES, CA 90012  
213.202.5500 TEL  
213.202.5513 FAX  
culturela.org WEB

DANIEL TARICA  
GENERAL MANAGER

# MINUTES

## CULTURAL AFFAIRS COMMISSION

### REGULAR MEETING

### WEDNESDAY, OCTOBER 11, 2023 @ 1:30 P.M.

Meeting presentations will be made available:  
201 N. Figueroa Street, Suite 1400, Los Angeles, CA 90012

## DEPARTMENT OF CULTURAL AFFAIRS

Presentations: [tinyurl.com/32p5xzipw](https://tinyurl.com/32p5xzipw)

COMMISSION MEMBERS:

Thien Ho, President  
Robert Vinson, Vice President  
Ray Jimenez  
Asantewa Olatunji  
Cathy Unger

ADMINISTRATIVE STAFF:

Daniel Tarica, General Manager  
Chris Concepción, Assistant General Manager  
Tammy Sam, Architectural Associate II  
Stella Belgarde-Scranton, Commission Assistant

DEPUTY CITY ATTORNEY – Josh TempletCULTURAL AFFAIRS COMMISSION'S BASIC RULES & BYLAWS

MEETINGS - The Commission shall meet regularly on the second Wednesday of each month in person at 201 North Figueroa Street, Suite 1400, Los Angeles, California, 90012 and hear public comments at 1:30 p.m. AGENDAS - Agendas contain a brief description for those items to be considered, and recommendations by staff on what actions to take on architectural and public art submissions. Please note that the Commission may exercise its discretion to take action on any action item, up to and including final approval, regardless of what is noted as a staff recommendation. Commission Agendas are available on the City's World Wide Web Home Page site on the internet at: [www.lacity.org](http://www.lacity.org) click on "Meetings and Agendas" to access.

QUORUM - Four members of the Commission constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

NEIGHBORHOOD COUNCIL - Board and Commission Meetings. The agenda for each City Board or Commission meeting shall contain an agenda item for a Neighborhood Council representative to provide the Neighborhood Council's formal position on any matter listed on the agenda for that Board or Commission meeting. The Neighborhood Council representative shall provide the Board or Commission with a copy of the Neighborhood Council's Resolution or Community Impact Statement. The agenda item for the Neighborhood Council's formal position should be listed on the agenda in an order that ensures prompt consideration of the Neighborhood Council position and should be listed separately from general public comment. In the chair's discretion at the City Board or Commission meeting, the Neighborhood Council representative may be asked to have a seat at the table typically reserved for City staff and may provide the Neighborhood Council representative more comment time than allotted to members of the general public.

PUBLIC INPUT AT COMMISSION MEETINGS - An opportunity for the public to address the Commission on Agenda items or other items germane to the business of the Commission will be provided before or during consideration of the item. These procedures will be in effect until further notice. A speaker will be limited to three (3) minutes to speak on public interest items. ACCESSIBILITY - Sign Language Interpreters, Communication Access Real-Time Transcription (CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. For additional information, please contact Stella Belgarde-Scranton at (213) 202-5509.

FINALIZATION OF COMMISSION ACTIONS - In accordance with the City Charter, actions that are subject to Section 245 become final after the expiration of the next five meeting days of the City Council during which the Council has convened in regular session and that if Council asserts jurisdiction during this five-day meeting day period, the Council has 21 days thereafter in which to act on the matter. This Agenda is available on the Internet at: [www.lacity.org](http://www.lacity.org)



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TRANSMITTAL NO. 15

**Estimated number of unique persons to be impacted through the duration of the project:**  
2,500

**Letters of support for this project have been submitted by:**

Frank De Jesus – Police Officer II Los Angeles Police Department Van Nuys Division &  
Tommy Gelinas, Founder/Curator of Valley Relics Museum.

In celebration of the San Fernando Valley's cinematic significance, "Back to the Valley" returns to screen the films *Back to the Future* and *La Bamba*, both shot in the San Fernando Valley. Prior to the screenings, bands will perform the soundtracks for both films, and in addition, there will be an array of artistic vendors, meet & greets, and interactive experiences. This year, "Back to the Valley" will put a special focus on the Hispanic community which has long lived in the San Fernando Valley and was home to Ritchie Valens, the singer/songwriter to which the film *La Bamba* is based on.

*Armando Smith, DCA Arts Associate, introduced Oscar Urrutia with My Valley Pass introducing, "Back to the Valley." Taking place Saturday November 4<sup>th</sup>, the event will be held at the Van Nuys Civic Center. Local residents will pay tribute to Hispanic Heritage month and highlight Ritchie Valens of "La Bamba" and "Back to the Future".*

*My Valley Pass provides film, restaurant tours and activate interests to the Valley community. The event will have various cars, bands and themes from various films that were made in the valley.*

*Everything is included in the purchase of the ticket with the exception of purchases from the food trucks because the organizers cannot sell items within the Civic Center. Per the previous leadership of the Council District, it is not permitted to sell items in the Civic Center area. General Manager Tarica recommended that they speak with their point of contact of their event to confirm.*

*Commissioner Olatunji moved to approve Item VII. A, and Commissioner Jimenez seconded. All commissioners voted unanimously to approve.*

#### **B. Main Street Canoga Park's 23rd Annual Dia de los Muertos Family Festival**

**Applicant/Organizer:** Main Street Canoga Park/Jaclyn Bernstein

**Location:** Canoga Park

**Council District:** 03

**Staff Contact:** Armando Smith, Grants Admin. Division

**Requested civic support from DCA:** \$20,000

**Proposed Date of Public Event/Presentation:** Sunday, November 5, 2023

**Estimated number of creative artists/contractors:** 40 artists

**Estimated number of event volunteers:** 60

**Estimated number of unique persons to be impacted through the duration of the project:**  
25,000-30,000

**Letters of support for this project have been submitted by:**

Councilmember Bob Blumenfield & Mary Paterson, Executive Director of the Historic Old Town Canoga Park Business Improvement District.

Main Street Canoga Park returns with its 23<sup>rd</sup> Dia de los Muertos Festival to bring family-centric cultural festivities for local residents and visitors by providing a celebratory experience that includes educational opportunities, artistic engagement, and inclusivity for all in attendance while honoring the authentic values of the holiday. Boasting a large lineup of local artists, this festival

## VIII. ARCHITECTURAL SUBMISSIONS – ACTION ITEMS

Review and possible action to approve conceptual and/or final design for the following Architectural Projects and Above Ground Facilities (AGF):

### A. SAN PEDRO GATEWAY ENTRY SIGN

**Location:** 105 W. 6<sup>th</sup> Street, Los Angeles, CA 90721  
**Architect:** San Pedro Electric Sign Co.  
**Engineer, Designer:** Jin Chae  
**City Project Manager:** Jenny Lim, BOE  
**Valuation:** \$3,500,000  
**Fee:** \$400  
**Staff Recommendation:** Conceptual and Final Approval

*Commissioner Vinson called Item VIII.A first. Tammy Sam, DCA Architect, introduced Councilmember McOske with Council District 15. He also spoke as the former chair of the PBid. Connecting the history of downtown San Pedro and the waterfront divided by Harbor Blvd., Councilmember McOske wanted to support the local community with the signage. This signage brings the new and old together, supporting the goal of connecting the downtown and waterfront.*

*Ms. Sam introduced Ryan Laney, Executive Director for Pbid working on the San Pedro project. She shared that this project has been in the works for the last two years and that the sign is a tribute to the Art Deco period of the 1920s and 1930s. The sign will be located downtown at Harbor and 6<sup>th</sup> Street in the Little Italy area. This will be a connection for the port and businesses in the area. There will be shopping, restaurants and culture as well as additional housing, the sign will be there for tourists and residents.*

*The sign during the day will be a blue neon enamel for lighting. A lighthouse type of structure will pay homage to the harbor.*

*Commissioner Unger asked what was involved with getting to the \$3,350,000 budget and the cost breakdown. The project estimated cost is \$220,000 from business improvement grant.*

*Commissioner Unger moved to approve Item VIII. A and Commissioner Olatunji seconded. All commissioners voted to unanimously approve.*

### B. LADWP LA KRETZ HOLLYWOOD CUSTOMER SERVICE CENTER

**Location:** 1033 Cole Avenue, Los Angeles, CA 90038  
**Architect:** John Friedman Alice Kimm Architects  
**Engineer, Designer:** VCA Engineering Firm  
**City Project Manager:** Eric Chang, LADWP  
**Valuation:** \$8,500,000  
**Fee:** \$400  
**Staff Recommendation:** Conceptual and Final Approval

The new Los Angeles Department of Water and Power (LADWP) La Kretz Hollywood Customer Service Center (CSC) is located on Cole Avenue just south of Santa Monica Boulevard in

*There is a private high school across the street from the Pool and Bathhouse and the Mar Vista Community and Council District 11 have provided support for the park. The park is anchored with many trees and landscaping.*

*The project has been approved for a 6,000 square foot bath house. The pool is 50 meters by 25 yards, and it will provide users with an Olympic size training capacity pool, and then the other side includes a 25 yard space and is about 75 feet that the meets high school regulation. The area will offer spectating seating by the pools and the landscaping will preserve the trees onsite and BOE will work with Urban Forestry and arborists to maintain the trees. The goal is to mirror updates made at the Van Ness Park and Pool Center with modernization. The theme will have a hexagon and warm orange tones. In addition, solar panels will be installed to provide power for the project.*

*Mar Vista has a very heavy artist population and the community requested that a local artist assist with creating a mural for the facility.*

*Commissioner Unger moved to approve Item VIII. C., Commissioner Olatunji seconded it. All commissioners unanimously voted to approve.*

**D. 70<sup>th</sup> STREET AND ESTRELLA AVENUE**

**Location:** 655 70<sup>th</sup> Street, Los Angeles, CA 90044

**Owner:** Southern California Gas Company

**Engineer, Designer:** Andrew Nguyen, Farwest Corrosion Control

**Valuation:** \$70,000

**Fee:** \$140

**Staff Recommendation:** Conceptual and Final Approval

*Tammy Sam, DCA Architect introduced David with Farwest Corrosion Control who presented the item. The pedestal is scheduled to be installed on 70<sup>th</sup> Street and Estrella Avenue in Los Angeles. The pedestal will be a direct housing for a pilot program with the Southern California Gas Company. It will be about 3 feet with 2 feet depth and 5 feet tall. It will be gray in color and have an anti-graffiti coating.*

*Commissioner Unger moved to approve Item VIII. D., Commissioner Olatunji seconded. All commissioners unanimously voted to approve.*

*Upcoming events include:*

*Celebration of the 100th Anniversary for the McGroarty Arts Center*

*Dia de Los Muertos Events*

*Sun Valley Youth Arts Center*

*Canoga Park*

*Art in the Park*

*DCA has also begun our budget process. The Mayor has released her budget letter articulating her priorities and what she would like to include in the budget. The Department, following the direction of the Mayor, is looking at continuing to serve Los Angeles through an equitable process, and exploring how to supporting homelessness as well as more of the Mayor's goals. DCA is also looking at ways to use arts and culture to prevent crime and interrupt cycles of violence, advancing environmental justice and sustainability as well.*

*In addition, DCA is continuing to do a huge lift on our facilities improvement program across our theaters and art centers. Lastly, Mr. Tarica shared that the Department has been working quite diligently with the Mayor's office on bringing on 2 more commissioners to fill the vacant positions.*

## **XI. COMMISSION ANNOUNCEMENTS AND REPORTS**

**A. Next Regular Commission Meeting Date:** November 8, 2023

**B. Next Commission Meeting Submission Deadlines:**  
ARCHITECTURAL / PUBLIC ART PROJECTS /  
STREET LIGHTS / AGF's October 18, 2023

**C. Adjournment**

  
\_\_\_\_\_  
**Robert Vinson, Vice President**

**Date**

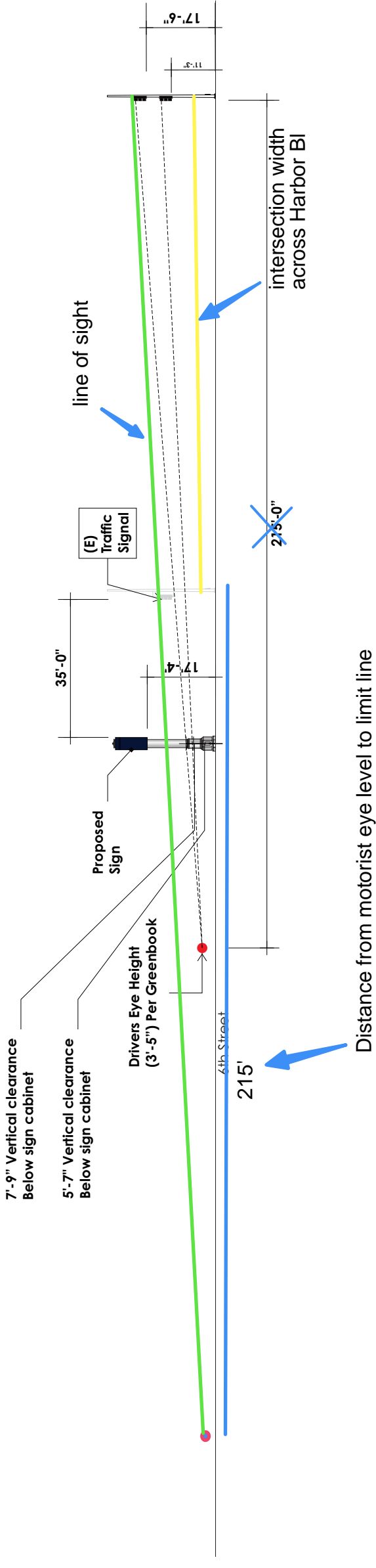
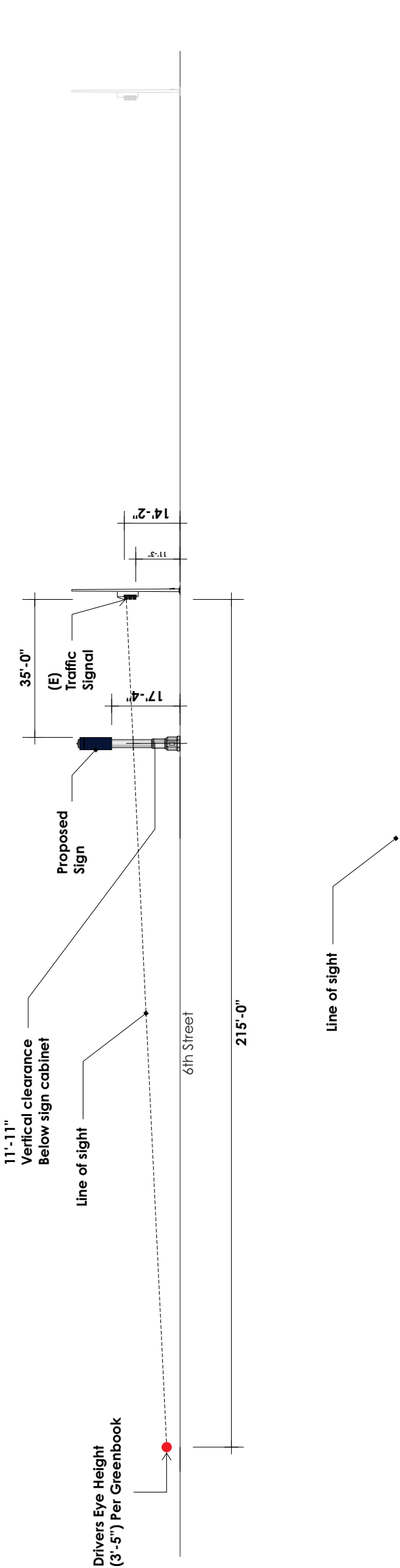
DEC. 13, 2023

  
\_\_\_\_\_  
**Stella Belgarde-Scranton, Commission Secretary**

12/13/2023

**Date**





**B** VERTICAL VIEW  
SCALE: 1/16" = 1'-0"